



North of the River
recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING
3825 RIVERLAKES DRIVE, BAKERSFIELD, CA 93312
MONDAY, NOVEMBER 16, 2020, 5:30 P.M.
MEETING CONDUCTED VIA WEBEX**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON BROOKS DOUGLASS AT 5:30 P.M.

2. ROLL CALL: BOARD MEMBERS PRESENT
DONNA CLOPTON; BROOKS DOUGLASS;
JIM ECKROTH; BOB LERUDE; STEVE RUETTGERS

BOARD MEMBERS ABSENT
NONE

STAFF PRESENT
RACHEAL GARCIA; ESTHER GRIJALVA; MONYA JAMESON;
WAYNE MCARTHUR; LISA PLANK (ARRIVED AT 5:32P.M.);
STEPH SANDERS;

LEGAL COUNSEL
NONE

PUBLIC PRESENT
NONE

3. FLAG SALUTE: Chairperson Brooks Douglass led the flag salute.

4. PUBLIC COMMENTS

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

NO PUBLIC COMMENT

5. CONSENT AGENDA

A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Ruettgers; Eckroth: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruettgers.
Noes: None. Absent: None. Motion carried**

B. Approval of Minutes from the Board of Directors' Regular Meeting Held September 19, 2020

Request by Clerk of the Board of Directors to approve the minutes from the September 19, 2020 Regular Board Meeting. BOARD APPROVED MINUTES.

**Ruettgers; Eckroth: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruettgers.
Noes: None. Absent: None. Motion carried**

C. Receive and File Bills and Invoice

A monthly voucher list of bills submitted for payment during the previous two months of was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

**Ruettgers; Eckroth: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruettgers.
Noes: None. Absent: None. Motion carried**

D. Approval of Bill Exceeding Policy Limit

Accounts Payable Clerk Tammy Sturtevant requested approval of the bill exceeding policy limit related to the Employment Development Department July 1, 2020 through September 20, 2020 for Fiscal Year July 1, 2020 to June 30, 2021. BOARD APPROVED THE BILL EXCEEDING POLICY LIMIT.

**Ruettgers; Eckroth : Ayes: Clopton; Douglass; Eckroth; Lerude; Ruettgers.
Noes: None. Absent: None. Motion carried**

E. Approval of 2021 District Holiday Schedule

General Manager Monya Jameson requested approval of the 2021 District Holiday Schedule. BOARD APPROVED THE 2021 DISTRICT HOLIDAY SCHEDULE.

**Ruettgers; Eckroth : Ayes: Clopton; Douglass; Eckroth; Lerude; Ruettgers.
Noes: None. Absent: None. Motion carried**

6. BOARD BUSINESS

A. Approval of Annual Health Insurance Renewal, Resolution #35-20

Human Resources Manager Esther Grijalva discussed the Kaiser Permanente employee medical insurance coverage rates for 2021 with the Board. Staff responded to the Board inquiries. AFTER DISCUSSION, THE BOARD ADOPTED RESOLUTION #35-20 APPROVING THE ANNUAL HEALTH INSURANCE RENEWAL.

**Lerude; Clopton: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruettgers.
Noes: None. Absent: None. Motion carried**

B. 2021 Board Meeting Schedule

Chairperson Brooks Douglass reviewed the proposed 2021 schedule with the Board. Mr. Douglass suggested the schedule for January and February be revised to the fourth Monday due to schedule conflicts for Board Members with prior commitments. AFTER DISCUSSION THE BOARD APPROVED THE 2021 SCHEDULE WITH REVISIONS TO JANUARY AND FEBRUARY.

**Lerude; Ruetters: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruetters.
Noes: None. Absent: None. Motion carried**

C. Application for Proposition 68 Statewide Park Development and Community Revitalization Program, Standard Park, Resolution #36-20

Park Planner/Landscape Architect Steph Sanders informed the board that Prop 68 Program round four will allocate approximately \$395 million in grants for multi-benefit green infrastructure investments in or benefiting disadvantaged or severely disadvantaged communities. If the grant application is accepted the costs to replace the irrigation system, rehabilitate the park's green spaces, replace the picnic shelter, upgrade the play structure, add planter areas and other park revitalization strategies could be awarded to the District in full. Staff responded to board inquiries. BOARD ADOPTED RESOLUTION #36-20 AUTHORIZING THE APPLICATION FOR PROPOSITION 68 STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION PROGRAM FOR STANDARD PARK.

**Lerude; Eckroth: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruetters.
Noes: None. Absent: None. Motion carried**

7. STAFF REPORTS

A. General Manager Report

General Manager Monya Jameson reported an update regarding the County returning to the purple tier which will impact indoor reservations and provide guidance for outdoor recreation. Recreation Supervisor Lauren Cronk has been generating guidelines and procedures to re-open the office to accept reservations for outdoor facilities. Staff continues to be limited in the office with employees working from home if possible. Ms. Jameson also informed the board that the District is looking to receive reimbursements from the Coronavirus Aid, Relief and Economic Security Act (C.A.R.E.S. Act) for lost revenue due to COVID-19.

B. Marketing Report

Marketing Director Lisa Plank informed the board that the District is continuing to offer virtual recreation which includes the Neighborhood Place program. Ms. Plank also reported that staff is working behind the scenes with Laserfiche and looking to create and implement the forms portal. Ms. Plank reported that the District offered a drive-thru Halloween Activity that included distributing candy, activities and window drawings. It has been decided that the 2020 Christmas parade will be cancelled and a Santa drive thru is being explored as a possible option.

C. Capital Improvement Projects

Park Planner/Landscape Architect Steph Sanders informed Board Members that the playground play chip fill has been completed and has had a positive impact on the parks. Ms. Sanders also reported that the Riverview renovation project is almost complete. The fire alert system is being installed, cameras are being replaced and new ceiling tiles need to be installed. Ms. Sanders reported that the District is working with an attorney to discuss the future of the North Chester warehouse and the Rosedale site. Ms. Sanders informed the board that staff is completing a master plan for the North Meadows Streetscapes. A letter has been sent to residents to inform them of the details. Ms. Sanders also reported an update regarding the first developer-built park at Stockdale River Ranch. Staff will be meeting with Bolthouse to discuss phase I of the park.

D. Financial Report

NO REPORT

E. Personnel Report

Human Resources Director informed the board that the District open enrollment for health benefits will take place for the next three weeks. Ms. Grijalva also reported that the minimum wage will increase to \$14 on January 1, 2021 and that there are job openings for sub custodians, program leaders and a part-time groundskeeper.

F. Parks Division Report

General Manager Monya Jameson informed the board that due to a park supervisor retirement the parks division will be re-evaluated. Positions will open and trainings will be provided. Staff is excited for this restructure.

G. Recreation Program Report

General Manager Monya Jameson reported that the District has offered a pilot learning enrichment and activity program to children of staff members. The District is in the process of obtaining licensing to offer this program to the community at multiple locations. Park Planner/Landscape Architect Steph Sanders reported that she and her son have benefited from this program.

H. Training Report

REPORTS RECEIVED AND FILED.

8. CORRESPONDENCE

9. BOARD MEMBER COMMENTS

Opportunity for the Board to comment on items not listed on the agenda

BOB LERUDE commented that the Board should receive a budget update by the January board meeting. Mr. Lerude also commented that CALM is hosting a drive thru holiday lights and recommended staff attend for ideas for the Santa drive thru.

BROOKS DOUGLASS thanked staff for their time.

STEVE RUETTIGERS commented that he would like staff to brainstorm ideas to engage families to return to sports once allowed to offer.

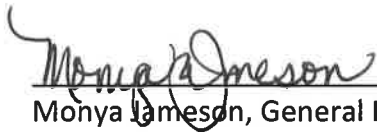
DONNA CLOPTON - No Comment

JIM ECKROTH – No Comment


10. ADJOURNMENT

The meeting was adjourned at 6:39 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on December 21, 2020.

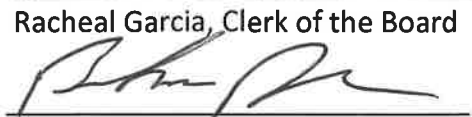
Minutes to be approved at Board
Meeting held on December 21, 2020



Monya Jameson, General Manager



Racheal Garcia, Clerk of the Board



Brooks Douglass, Chairperson