



North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING
3825 RIVERLAKES DRIVE, BAKERSFIELD, CA 93312
MONDAY, NOVEMBER 20, 2023, 5:30 P.M.**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON CRYSTAL MADDEN AT 5:30 P.M.

- 2. ROLL CALL:**
- BOARD MEMBERS PRESENT**
CRYSTAL MADDEN; JAMES NABORS; RYAN SKIDMORE;
JENIFER VANALSTEIN
 - BOARD MEMBERS ABSENT**
BROOKS DOUGLASS
 - STAFF PRESENT**
MIKE EVANS; RACHEAL GARCIA; ESTHER GRIJALVA;
BRET HANEY; JASMIN LOBASSO; WAYNE MCARTHUR;
STEPH THISIUS-SANDERS
 - LEGAL COUNSEL**
NONE
 - PUBLIC PRESENT**
NONE

3. FLAG SALUTE: Chairperson Crystal Madden led the flag salute.

4. PUBLIC COMMENTS

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

5. CONSENT AGENDA

A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**VanAlstein; Nabors: Ayes: Douglass; Madden; Skidmore; VanAlstein.
Noes: None. Absent: Douglass. Motion carried.**

B. Approval of Minutes from the Board of Directors' Regular Meeting Held October 16, 2023

Request by Clerk of the Board of Directors to approve the minutes from the October 16, 2023 Regular Board Meeting. BOARD APPROVED MINUTES.

**VanAlstein; Nabors: Ayes: Douglass; Madden; Skidmore; VanAlstein.
Noes: None. Absent: Douglass. Motion carried.**

C. Receive and File Bills and Invoice

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment, and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

**VanAlstein; Nabors: Ayes: Douglass; Madden; Skidmore; VanAlstein.
Noes: None. Absent: Douglass. Motion carried.**

D. Approval of Bills Exceeding Policy Limit

Accounts Payable Clerk Tammy Sturtevant requested approval of the bills exceeding policy limit related to WestAmerica bank lease agreement payment and North Bakersfield Toyota Scion Aging and Adult Grant Toyota Corolla. BOARD APPROVED THE BILLS EXCEEDING POLICY LIMIT.

**VanAlstein; Nabors: Ayes: Douglass; Madden; Skidmore; VanAlstein.
Noes: None. Absent: Douglass. Motion carried.**

E. Approval of 2024 District Holiday Schedule

Staff requested approval of the 2024 District Holiday Schedule. BOARD APPROVED THE 2024 DISTRICT HOLIDAY SCHEDULE.

**VanAlstein; Nabors: Ayes: Douglass; Madden; Skidmore; VanAlstein.
Noes: None. Absent: Douglass. Motion carried.**

F. Approval of 2024 Board Meeting Schedule

Staff provided the proposed 2024 Board Meeting Schedule to the Board. BOARD APPROVED PROPOSED 2024 MEETING DATES.

**VanAlstein; Nabors: Ayes: Douglass; Madden; Skidmore; VanAlstein.
Noes: None. Absent: Douglass. Motion carried.**

G. Approval of Lease Agreement with Kern High School District for the Use of Greenacres Pool for Swim Team Practices, Resolution #36-23

Staff requested approval of Resolution #36-23 authorizing the agreement with Kern High School District for the use of Greenacres Pool during the period of January 8, 2024 through May 10, 2024. BOARD ADOPTED RESOLUTION #36-23 APPROVING THE LEASE AGREEMENT WITH KERN HIGH SCHOOL DISTRICT.

VanAlstein; Nabors: Ayes: Douglass; Madden; Skidmore; VanAlstein.

Noes: None. Absent: Douglass. Motion carried.

H. Approval of Agreement for California Highway Patrol (CHP) to Provide Services at the 2023 Annual NOR Christmas Parade, Resolution #37-23

Staff requested approval of Resolution #37-23 approving the agreement with CHP to provide services at the 2023 Christmas Parade to enhance public safety, support traffic and ensure the well-being of residents. BOARD ADOPTED RESOLUTION #37-23 APPROVING THE AGREEMENT WITH THE CALIFORNIA HIGHWAY PATROL.

VanAlstein; Nabors: Ayes: Douglass; Madden; Skidmore; VanAlstein.

Noes: None. Absent: Douglass. Motion carried.

6. BOARD BUSINESS

A. Approval of Employee Medical Insurance Renewal with Kaiser Permanente, Resolution #38-23

Human Resource Director Esther Grijalva discussed the Kaiser Permanente employee medical insurance coverage rates for 2024 with the Board. AFTER DISCUSSION, THE BOARD ADOPTED RESOLUTION #38-23 APPROVING THE ANNUAL MEDICAL INSURANCE RENEWAL.

Nabors; Skidmore: Ayes: Douglass; Madden; Skidmore; VanAlstein.

Noes: None. Absent: Douglass. Motion carried.

B. Approval of Additional Option for Employee Medical, Dental, and Vision Insurance Coverage with the County of Kern, Resolution #39-23

General Manager Bret Haney informed the Board that Resolution #39-23 is being withdrawn.

C. Review and Discussion Regarding the Teleconferencing and Videoconferencing Policy

General Manager Bret Haney reviewed the requested changes to the teleconferencing and videoconferencing policy from the October meeting. The Board provided direction to place the policy on the December agenda for approval.

D. Year-End Legislative Report

Planning and Construction Director Steph Thisius-Sanders provided the Board with the California Special District Association 2023 Year-End Legislative Report. Ms. Thisius-Sanders provided a highlight in each area of the 2023 advocacy efforts.

7. STAFF REPORTS

A. General Manager

General Manager Bret Haney informed the Board that a meeting attendance policy will be brought to the Board for discussion. He also reminded the Board that the Kern County Board of Supervisors will present a proclamation on December 5, 2023 celebrating the NOR 50th Annual Christmas Parade.

B. Capital Improvement Projects

Planning and Construction Director Steph Thisius-Sanders reported that the NOR Property conveyance is coming to a close soon and plans are being finalized for the Polo Dog Park. Ms. Thisius-Sanders also reported she attended a landscape conference that focused on maintenance and sustainability when planning.

C. Financial

Finance Director Wayne McArthur reported the business office remains busy providing information to the auditor.

D. Personnel

Human Resource Director Esther Grijalva reviewed the open positions and invited the Board to the staff Christmas potluck.

E. Parks Division

Superintendent of Parks and Facilities Mike Evans reported that park staff is busy with cleanup after the storm. He also reported that the Greenacres Fire Alert system is installed and gave an update on the sport court resurfacing.

F. Recreation and Community Services

Superintendent of Recreation and Community Services Jasmin LoBasso reviewed the recreation reports and reminded the Board to RSVP for the Kern County Board of Supervisors Proclamation, State Assembly Resolution, and walking in the parade by November 28, 2023.

G. Training

Reports Received and Filed.

8. CORRESPONDENCE

No Correspondence

9. BOARD MEMBER COMMENTS

Opportunity for the Board to comment on items not listed on the agenda

CRYSTAL MADDEN thanked Planning and Construction Director Steph Thisius-Sanders for providing the legislative update.

JAMES NABORS – No Comment

RYAN SKIDMORE – No Comment

JENIFER VANALSTEIN confirmed she will be walking in the parade. She also asked if dates are available for new construction. Planning and Construction Director Steph Thisius-Sanders responded more information will be provided in the Capital Improvement Projects Workshop in 2024.


10. ADJOURNMENT

The meeting was adjourned at 6:37 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on December 18, 2023.


Minutes to be approved at Board
Meeting held on December 18, 2023



Bret Haney, General Manager



Racheal Garcia, Clerk of the Board



Crystal Madden, Chairperson