



# North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS' REGULAR MEETING  
3825 RIVERLAKES DRIVE, BAKERSFIELD, CA 93312  
MONDAY, OCTOBER 17, 2022, 5:30 P.M.**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

**1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON STEVE RUETTGERS AT 5:30 P.M.**

**2. ROLL CALL: BOARD MEMBERS PRESENT**

CRYSTAL MADDEN; STEVE RUETTGERS; JENIFER VANALSTEIN

**BOARD MEMBERS ABSENT**

BROOKS DOUGLASS; JAMES NABORS

**STAFF PRESENT**

MIKE EVANS; RACHEAL GARCIA; ESTHER GRIJALVA

MONYA JAMESON; JASMIN LOBASSO; WAYNE MCARTHUR;

STEPH THISIUS-SANDERS

**LEGAL COUNSEL**

NONE

**PUBLIC PRESENT**

NONE

**3. FLAG SALUTE:** Finance Director Wayne McArthur led the flag salute.

**4. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

**5. CONSENT AGENDA**

**A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting**

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Madden; VanAlstein: Ayes: Madden; Ruettggers; VanAlstein.**

**Noes: None. Absent: Douglass; Nabors. Motion carried.**

**B. Approval of Minutes from the Board of Directors' Regular Meeting Held September 19, 2022**

Request by Clerk of the Board of Directors to approve the minutes from the September 19, 2022 Regular Board Meeting. BOARD APPROVED MINUTES.

**Madden; VanAlstein: Ayes: Madden; Ruettggers; VanAlstein.**

**Noes: None. Absent: Douglass; Nabors. Motion carried.**

**C. Receive and File Bills and Invoice**

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment, and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

**Madden; VanAlstein: Ayes: Madden; Ruettggers; VanAlstein.**

**Noes: None. Absent: Douglass; Nabors. Motion carried.**

**D. Approval to Continue Video Conference Board Meetings, Resolution #34-22**

Staff requested adoption of Resolution #34-22, re-ratifying the continued use of remote meetings for all Board and Board Subcommittee Meetings pursuant to the provisions of Assembly Bill 361. Remote meetings are subject to certain conditions which will be evaluated by staff and placed on the consent agenda to be approved by the Board at each Board of Directors' Regular Meeting. BOARD APPROVED CONTINUED VIDEO CONFERENCING BOARD MEETINGS.

**Madden; VanAlstein: Ayes: Madden; Ruettggers; VanAlstein.**

**Noes: None. Absent: Douglass; Nabors. Motion carried.**

**6. BOARD BUSINESS**

**A. Approval of Annual Employee Medical Insurance Renewal with Kaiser Permanente, Resolution #35-22**

Human Resource Director Esther Grijalva discussed the Kaiser Permanente employee medical insurance coverage rates for 2023 with the Board. Staff responded to Board inquiries. AFTER DISCUSSION, THE BOARD ADOPTED RESOLUTION #35-22 APPROVING THE ANNUAL MEDICAL INSURANCE RENEWAL.

**Madden; VanAlstein: Ayes: Madden; Ruettggers; VanAlstein.**

**Noes: None. Absent: Douglass; Nabors. Motion carried.**

**7. STAFF REPORTS**

**A. General Manager**

General Manager Monya Jameson reported that the ad hoc committee to select a consulting firm to conduct an executive recruitment for the position of General



Manager met with CPS HR Consulting via zoom. The committee concerns were addressed with modifications to multiple contract drafts. Once contract approval is obtained from the two committee members, Ms. Jameson will sign the contract and the recruitment will begin. CPS will speak to each member of the board to ascertain attributes, knowledge, skills and abilities Board is seeking in the Ideal Candidate

**B. Capital Improvement Projects**

Planning and Construction Director Steph Thisius-Sanders reported that the Polo Dog Park concept is being reviewed with the maintenance staff to determine if the concept will be easily maintained. Ms. Thisius-Sanders stated the Stockdale River Ranch plans are in at the City for second review and staff has started architectural drawings. She also reported that prep work is being completed for the upcoming Capital Improvement Projects Workshop. The District currently has five open grants and three bid packages for major maintenance projects. Ms. Thisius-Sanders also reported that planning, maintenance, and finance are currently being cross trained.

**C. Financial**

Finance Director Wayne McArthur informed the Board that staff is continuing to work on the audit. Mr. McArthur also reported that a fiscal audit with Aging and Adult will begin soon and the two Board approved Meals and Wheels vehicles are now in service. Rasmussen is waiting on the delivery of the furniture and kitchen supplies.

**D. Personnel**

Human Resource Director Esther Grijalva provided the Board with a listing of current employment opportunities. Ms. Grijalva had a booth at the Fall Festival, distributed the employment listing, and was available for any questions.

**E. Parks Division**

Superintendent of Park and Facilities Mike Evans provided an update regarding the Greenacres and Riverview storefront projects and the gymnasium floor recoating. Mr. Evans reported that staff is busy preparing bid documents for the community center roofing renovation, pool deck concrete treatment and pool resurfacing. He also reported that park staff has been working hard to complete the garden for the David McArthur Memorial.

**F. Recreation and Community Services**

Superintendent of Recreation and Community Services Jasmin LoBasso informed the Board that recreation reports will be starting in November. She provided an update on the current District activities and thanked Board Member Crystal Madden for providing volunteers for the Fall Festival. Ms. LoBasso reported that Penny Bingo returned to Rasmussen Senior Center, the First 5 site visit at Riverview Community Center went well, and staff is preparing for the Christmas Parade. She reported that staff is working with the schools and churches to form partnerships and has reconnected with the Bakersfield Chamber of Commerce.

**G. Training**

Reports Received and Filed.

**8. CORRESPONDENCE**

General Manager Monya Jameson informed the Board that personal invitations to David McArthur's Memorial were provided to each Board Member from Myra McArthur.

**9. BOARD MEMBER COMMENTS**

Opportunity for the Board to comment on items not listed on the agenda

**CRYSTAL MADDEN** inquired if the current employment opportunities were provided on the District social media accounts. Human Resource Director Esther Grijalva responded that the employment opportunities are included on the District accounts.

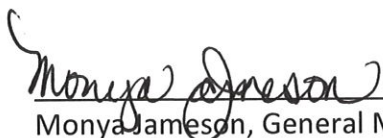
**STEVE RUETTIGERS** commented that he will be attending David McArthur's Memorial on Thursday and will see those that are able to attend.

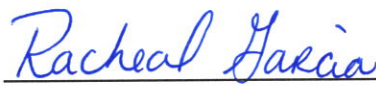
**JENIFER VANALSTEIN** – No Comment

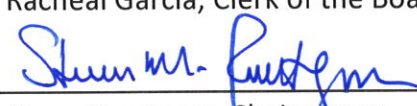
**10. ADJOURNMENT**

The meeting was adjourned at 5:48 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on November 21, 2022.

Minutes to be approved at Board  
Meeting held on November 21, 2022

  
\_\_\_\_\_  
Monya Jameson, General Manager

  
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Racheal Garcia, Clerk of the Board

  
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Steve Ruettgers, Chairperson