



North of the River

recreation and park district

NORTH OF THE RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS' REGULAR MEETING 3825 RIVERLAKES DRIVE, BAKERSFIELD, CALIFORNIA 93312 MONDAY, MAY 20, 2019, 5:30 P.M.

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

SUMMARY OF PROCEEDINGS

- 1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON BROOKS DOUGLASS AT 5:53 P.M.**

- 2. ROLL CALL:**
 - BOARD MEMBERS PRESENT**
BOB LERUDE; BROOKS DOUGLASS; STEVE RUETTGERS;
BOBBIE ROBERSON; JIM ECKROTH
 - BOARD MEMBERS ABSENT**
NONE
 - STAFF PRESENT**
LISA PLANK; LORI HONEA; ESTHER GRIJALVA; WAYNE MCARTHUR
STEPH SANDERS; PAUL ANDERSON; MONYA JAMESON;
JOE WEST; LAUREN CRONK; DESIREE INGALLS; ROBERT MARTIN;
RUBEN MUSQUEZ; RYAN LAFEBRE; BRIAN YACKOVICH;
MEGAN ROWE; ALBERT SANCHEZ; SONIA QUILL; JOSH HERBOLT
 - LEGAL COUNSEL**
NONE
 - PUBLIC PRESENT**
NONE

- 3. FLAG SALUTE:** Chairperson Brooks Douglass led the flag salute.

- 4. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

NO PUBLIC COMMENTS

5. CONSENT AGENDA

A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Ruettgers; Eckroth: Ayes: Douglass; Ruettgers; Lerude; Roberson; Eckroth. Noes: None. Absent: None. Motion carried.

B. Approval of Minutes from the Board of Directors' Regular Meeting Held April 15, 2019

Request by Clerk of the Board of Directors to approve the minutes from the April 15, 2019 Board Meeting. BOARD APPROVED MINUTES.

Ruettgers; Eckroth: Ayes: Douglass; Ruettgers; Lerude; Roberson; Eckroth. Noes: None. Absent: None. Motion carried.

C. Receive and File Bills and Invoices

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

Ruettgers; Eckroth: Ayes: Douglass; Ruettgers; Lerude; Roberson; Eckroth. Noes: None. Absent: None. Motion carried.

D. Approval of Bills Exceeding Policy Limit

Accounts Payable Clerk Tammy Sturtevant requested approval of one bill that exceeded policy limit: Westamerica Bank for lease payment. BOARD APPROVED BILLS EXCEEDING POLICY LIMIT.

Ruettgers; Eckroth: Ayes: Douglass; Ruettgers; Lerude; Roberson; Eckroth. Noes: None. Absent: None. Motion carried.

6. PUBLIC HEARING

A. Public Hearing and Approval of FY 2019-2020 Chevron North Meadows Assessments, Resolution #08-19

The hearing was opened by Chairperson Douglass at 5:55 p.m. Park Planner/Landscape Architect, Steph Sanders reported on the CPI adjustment rate for assessments. There were no public comments. With no further comments the hearing was then closed at 5:56 p.m. BOARD ADOPTED RESOLUTION #08-19 APPROVAL OF ANNUAL FEES TO ASSIST WITH LANDSCAPE MAINTENANCE WITHIN THE CHEVRON NORTH MEADOWS LANDSCAPE DISTRICT.

Lerude; Ruettgers: Ayes: Douglass; Ruettgers; Lerude; Roberson; Eckroth. Noes: None. Absent: None. Motion carried.

B. Public Hearing and Approval of FY 2019-2020 NOR Park Maintenance District Assessments, Resolution #09-19

The hearing was opened by Chairperson Douglass at 5:56 p.m. Park Planner/Landscape Architect, Steph Sanders reported on the CPI adjustment rate for assessments. There were no public comments. With no further comments

the hearing was then closed at 5:57 p.m. BOARD ADOPTED RESOLUTION #09-19 APPROVAL OF ANNUAL FEES TO ASSIST WITH FACILITY MAINTENANCE WITHIN THE NOR PARK MAINTENANCE DISTRICT.

**Lerude; Roberson: Ayes: Douglass; Ruettgers; Lerude; Roberson; Eckroth.
Noes: None. Absent: None. Motion carried.**

7. BOARD BUSINESS

A. Award of Bid for Riverview Parking Lot, Resolution #10-19

Park Planner/Landscape Architect Steph Sanders requested award of bid for the rehabilitation of the Riverview Parking Lot to include resurfacing and bringing it to ADA compliance and adoption of Resolution #10-19. She reported that there were two (2) bids received and Bowman Asphalt, Inc. was the lowest responsible bid. The bid is still within FY 2018-19 capital maintenance budget. Staff responded to Board inquiries. AFTER DISCUSSION, THE BOARD ADOPTED RESOLUTION #10-19 APPROVING THE RIVERVIEW PARK PARKING LOT REHABILITATION.

B. Approval of Lease of Rosedale Park site for Family Fall Festivities, Resolution #11-19

Park Planner/Landscape Architect Steph Sanders requested the Board approve the agreement for an annual lease, pending legal counsel review, to Mike Ross to use the Rosedale Park site to hold his Family Fall Festivities. Staff responded to Board Member inquiries. AFTER DISCUSSION, THE BOARD ADOPTED RESOLUTION #11-19 RETROACTIVE APPROVAL OF ANNUAL LEASE AGREEMENT FOR ROSEDALE PARK.

C. Discussion, Direction and Presentation of FY 2019-2020 Budget

Finance Director Wayne McArthur gave the Board a copy of the preliminary service plan to review. Board Members were shown a Power Point video done by the Marketing Department highlighting all the NOR departments, community centers and staff.

8. STAFF REPORTS

A. General Manager Report

General Manager Monya Jameson reported that the joint partnership with Kern County Health "Love Your Park" campaign Kick-Off will be 06/15 at McCray Park at 10:00 AM and the Board is invited.

B. Marketing Report

Marketing Director Lisa Plank reported the Sangera Suburu check presentation for the Share the Love program will be on 05/28 at 11:00 AM at their Gasoline Alley location and the Board is invited. Sangera Suburu is also having a fan donation drive to benefit our Meals on Wheels recipients during a 3-4-week period.

C. Capital Improvement Projects

Park Planner/Landscape Architect Steph Sanders reported that the North Beardsley and the Riverlakes Complex have been wrapped up and will have a detailed report next month. She also reported that NOR is working on applying

for three (3) different portions of the Prop 68 grant – 1) Per Capita; 2) Statewide Program; and 3) Urban Greening.

D. Financial Report

Finance Director Wayne McArthur reported that preliminary numbers are done but he is working on actuals.

E. Personnel Report

Human Resource Director Esther Grijalva reported that there are job openings for Groundskeeper, Sub-Office and Sub-Custodian positions. She also reported that we are partnering with the Owens Valley Career Center this year once again.

F. Parks Division Report

Parks Superintendent Paul Anderson reported that NOR has received nine (9) of the thirteen (13) vehicles from Enterprise. We should have the total fleet promised by June. He reported that all our spray parks will be up and running by Memorial weekend and they will all be open from 12 Noon and close at 6:00 PM daily.

G. Recreation Program Report

NO REPORT

H. Training Report

REPORT RECEIVED AND FILED

9. CORRESPONDENCE

NONE

10. BOARD MEMBER COMMENTS

Director Douglass – He thanked the Marketing Department for the video presentation.

Director Ruetters - He thanked the Marketing Department for the video presentation and looks forward to receiving future budget numbers.

Director Lerude - He thanked all the staff present. He reiterated that it was nice to see folks who work behind the scenes.

Director Eckroth - He thanked the Marketing Department for the video presentation.

Director Roberson - She thanked the Marketing Department for the video presentation and reiterated that it was nice to see faces they normally don't get to see and hear their stories on the video. She also thanked staff for attending.

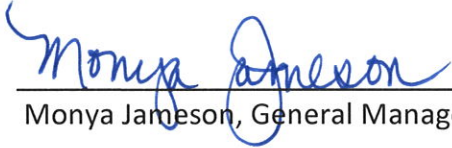
11. EXECUTIVE SESSION

NONE


12. ADJOURNMENT

The meeting was adjourned at 6:48 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on June 17, 2019.

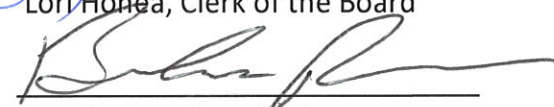
Minutes to be approved at Board
Meeting held on June 17, 2019



Monya Jameson, General Manager



Lori Honea, Clerk of the Board



Brooks Douglass, Chairperson