



# North of the River

recreation and park district

## **NORTH OF THE RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS' REGULAR MEETING 3825 RIVERLAKES DRIVE, BAKERSFIELD, CALIFORNIA 93312 MONDAY, JULY 15, 2019, 5:30 P.M.**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

### **SUMMARY OF PROCEEDINGS**

- 1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON BROOKS DOUGLASS AT 5:30 P.M.**
- 2. ROLL CALL:**
  - BOARD MEMBERS PRESENT**  
BOB LERUDE; BROOKS DOUGLASS;  
BOBBIE ROBERSON; JIM ECKROTH;  
STEVE RUETTIGERS present 5:39 – 7:24 p.m.
  - BOARD MEMBERS ABSENT**  
NONE
  - STAFF PRESENT**  
LISA PLANK; LORI HONEA; WAYNE MCARTHUR; STEPH SANDERS; PAUL ANDERSON; MONYA JAMESON; ESTHER GRIJALVA
  - LEGAL COUNSEL**  
NONE
  - PUBLIC PRESENT**  
ROBERT MARTIN; STEVE WILSON; ANDREA WILSON; RITA PIERUCCI
- 3. FLAG SALUTE:** Chairperson Brooks Douglass led the flag salute.
- 4. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

**NO PUBLIC COMMENTS**

## 5. CONSENT AGENDA

### A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Lerude; Eckroth: Ayes: Douglass; Lerude; Roberson; Eckroth.**

**Noes: None. Absent: Ruetters. Motion carried.**

### B. Approval of Minutes from the Board of Directors' Regular Meeting Held June 17, 2019

Request by Clerk of the Board of Directors to approve the minutes from the June 17, 2019 Board Meeting. BOARD APPROVED MINUTES.

**Lerude; Eckroth: Ayes: Douglass; Lerude; Roberson; Eckroth.**

**Noes: None. Absent: Ruetters. Motion carried.**

### C. Receive and File Bills and Invoices

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

**Lerude; Eckroth: Ayes: Douglass; Lerude; Roberson; Eckroth.**

**Noes: None. Absent: Ruetters. Motion carried.**

### D. Approval Bills Exceeding Policy Limit

Accounts Payable Clerk Tammy Sturtevant requested approval of one bill that exceeded policy limit: CAPRI - 1<sup>st</sup> Quarter Payment for Worker's Compensation. BOARD APPROVED BILLS EXCEEDING POLICY LIMIT.

**Lerude; Eckroth: Ayes: Douglass; Lerude; Roberson; Eckroth.**

**Noes: None. Absent: Ruetters. Motion carried.**

### E. Award of Bid for Afterschool Sports Equipment & Apparel, Resolution #22-19

Recreation Supervisor Brian Yackovich requested award of bid for the Afterschool School Sports Program equipment and apparel. BOARD ADOPTED RESOLUTION #22-19 AWARDING THE BID.

**Lerude; Eckroth: Ayes: Douglass; Lerude; Roberson; Eckroth.**

**Noes: None. Absent: Ruetters. Motion carried.**

## 6. PUBLIC HEARING

Chairperson Brooks Douglass opened the Public Hearing at 5:32 PM and it was closed at 5:33 PM

### A. Public Hearing and Adoption of FY 2019-2020 Final Appropriation Limit, Resolution #19-19

Chairperson Brooks Douglass opened the public hearing. There were no recommended changes from the FY 2019-2020 Preliminary Appropriation Limit. There were no comments from the public. The hearing was then closed. BOARD ADOPTED RESOLUTION #19-19 APPROVING THE FY 2019-2020 FINAL APPROPRIATION LIMIT.

**Lerude; Eckroth: Ayes: Roberson; Douglass; Eckroth; Lerude.**

**Noes: None. Absent: Ruetters. Motion carried**

### B. Public Hearing and Adoption of FY 2019-2020 Final Operating Budget, Resolution #20-19

Chairperson Brooks Douglass opened the public hearing. There were no recommended changes from the FY 2019-2020 Preliminary Operating Budget. There were no comments from the public. The hearing was then closed. BOARD ADOPTED RESOLUTION #20-19 APPROVING THE FY 2019-2020 FINAL OPERATING AND RESERVE BUDGET IN THE AMOUNT OF \$20,684,620.

**Eckroth; Roberson: Ayes: Roberson; Douglass; Eckroth; Lerude.**

**Noes: None. Absent: Ruetters. Motion carried.**

### C. Public Hearing and Adoption of FY 2019-2020 Final Capital Improvement Budget, Resolution #21-19

Chairperson Brooks Douglass opened the public hearing. There were no recommended budget revisions to the FY 2019-2020 Preliminary Capital Improvement Budget. There were no comments from the public. The hearing was then closed. BOARD ADOPTED RESOLUTION #21-19 APPROVING THE FY 2019-2020 FINAL CAPITAL IMPROVEMENT AND RESERVE BUDGET IN THE AMOUNT OF \$3,535,204.

**Roberson; Lerude: Ayes: Roberson; Douglass; Eckroth; Lerude.**

**Noes: None. Absent: Ruetters. Motion carried.**

## 7. BOARD BUSINESS

### A. Approval of Agreement with Standard School to Provide an After-School Safety and Education Program, Resolution #23-19

General Manager Monya Jameson reported that this is the second year that NOR has participated in this program. She met with the Standard School Superintendent and Coordinator to make the 2019-2020 changes to the agreement. AFTER DISCUSSION, THE BOARD ADOPTED RESOLUTION #23-19 AUTHORIZING STAFF TO SIGN THE AGREEMENT WITH STANDARD SCHOOL DISTRICT FOR THEIR AFTER-SCHOOL EDUCATION PROGRAM.

**Roberson; Eckroth: Ayes: Douglass; Lerude; Roberson; Eckroth.**

**Noes: None. Absent: Ruetters. Motion carried.**

**B. Application for Proposition 68 Statewide Park Development & Community Revitalization Program-RiverLakes Ranch Community Park, Resolution #24-19**

Park Planner/Landscape Architect Steph Sanders reported that this application is another portion of the Proposition 68 Grant and RiverLakes Ranch Community Park fits the criteria. A resolution is required as part of the grant application. BOARD ADOPTED RESOLUTION #24-19 APPROVING THE APPLICATION FOR THE PROP 68 STATEWIDE PARK DEVELOPMENT & COMMUNITY REVITALIZATION PROGRAM.

**Lerude; Eckroth: Ayes: Roberson; Douglass; Eckroth; Lerude.  
Noes: None. Absent: Ruetters. Motion carried.**

**8. STAFF REPORTS**

**A. General Manager Report**

NO REPORT

**B. Marketing Report**

Marketing Director Lisa Plank reported that the Fall/Winter Fun Book is in production and will be available mid-August. The Fall Fun Festival will take place on October 19<sup>th</sup> at North Meadows Park. She reported that the Creative Services department has been busy with website updates, IT updates, Laserfiche meetings, server installations and the Reach Media for the televisions at RiverLakes, Greenacres and SAC.

**C. Capital Improvement Projects**

Park Planner/Landscape Architect Steph Sanders reviewed the final costs for RiverLakes and the North Beardsley Skatepark with the Board. She reported that the Riverview parking lot renovation will be completed this week and gave an update on some future projects that will be coming to the Board in the next couple months. She also asked the Board what information going forward they would like to see for Capital Improvement Projects. Director Ruetters would like the status reports to include milestones and dollar amounts; which include the history of the project. Director Lerude added he would also like current year information to compare what has and hasn't been completed to date. Director Douglass would like budget versus actual expense comparisons.

**D. Financial Report**

NO REPORT

**E. Personnel Report**

Human Resources Director Esther Grijalva reported on the open positions that are currently available for NOR.

**F. Parks Division Report**

Parks Superintendent Paul Anderson reported that the maintenance staff is currently working on repainting the parking lots at our NOR facilities and trimming the trees at various park locations.

**G. Recreation Program Report**

NO REPORT

**H. Training Report**

REPORT RECEIVED AND FILED

**9. CORRESPONDENCE**

NONE

**10. BOARD MEMBER COMMENTS**

Director Douglass – He inquired about the blank field south of Snow Road and East of Jewetta to see who the owners were and a possible site for a dog park. Park Planner/Landscape Architect Steph Sanders will report back next month.

Director Roberson – She reported that the Volleyball Camp held at Greenacres was widely attended. She heard comments from parents that it was crowded, and she inquired if it could possibly be held at RiverLakes next year to accommodate additional attendees/parents. She inquired about the NOR Pool Building and asked if improvements were planned. Staff reported that there are no improvements planned at this time.

**11. EXECUTIVE SESSION**

**The Board of Directors entered Executive Session at 6:18 p.m. for the following discussion:**

- A. Request for Executive Session Regarding General Manager Performance Evaluation - Government Code 54957


**The Board Reconvened from Executive Session at 7:23 P.M.**


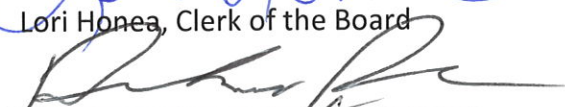
- A. Request for Executive Session Regarding General Manager Performance Evaluation - Government Code 54957  
NO ACTION TAKEN

**12. ADJOURNMENT**

The meeting was adjourned at 7:24 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on August 19, 2019.

Minutes to be approved at Board Meeting held on August 19, 2019

  
Monya Jameson, General Manager

  
Lori Honea, Clerk of the Board  
  
Brooks Douglass, Chairperson