



North of the River

recreation and park district

NORTH OF THE RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS' REGULAR MEETING 3825 RIVERLAKES DRIVE, BAKERSFIELD, CALIFORNIA 93312 TUESDAY, FEBRUARY 18, 2020, 5:30 P.M.

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

SUMMARY OF PROCEEDINGS

1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON BROOKS DOUGLASS AT 5:30 P.M.

2. ROLL CALL:

BOARD MEMBERS PRESENT
BROOKS DOUGLASS; JIM ECKROTH;
STEVE RUETTIGERS LEFT AT 6:02 P.M.

BOARD MEMBERS ABSENT
DONNA CLOPTON; BOB LERUDE

STAFF PRESENT
PAUL ANDERSON; RACHEAL GARCIA; ESTHER GRIJALVA;
MONYA JAMESON; ROBERT MARTIN; WAYNE MCARTHUR;
LISA PLANK; STEPH SANDERS

LEGAL COUNSEL
NONE

PUBLIC PRESENT
RUBEN AVILA

3. FLAG SALUTE: Chairperson Brooks Douglass led the flag salute.

4. PUBLIC COMMENTS

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

Comments were received from Ruben Avila regarding concerns of events that occur at the North Beardsley Skate Park. General Manager Monya Jameson to schedule meeting to discuss further.

5. CONSENT AGENDA

A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Ruettgers; Eckroth: Ayes: Douglass; Eckroth; Ruettgers.

Noes: None. Absent: Clopton; Lerude. Motion carried

B. Approval of Minutes from the Board of Directors' Regular Meeting Held January 21, 2020

Request by Clerk of the Board of Directors to approve the minutes from the January 21, 2020 Board Meeting. BOARD APPROVED MINUTES.

Ruettgers; Eckroth: Ayes: Douglass; Eckroth; Ruettgers.

Noes: None. Absent: Clopton; Lerude. Motion carried.

C. Receive and File Bills and Invoices

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

Ruettgers; Eckroth: Ayes: Douglass; Eckroth; Ruettgers.

Noes: None. Absent: Clopton; Lerude. Motion carried.

6. BOARD BUSINESS

A. Authorization for General Manager to Execute Grant Contracts for FTA Section 5310, Resolution #03-20

General Manager Monya Jameson requested authorization to execute grant contracts for the FTA Section 5310 which provides additional operational funding to the CTSA program. BOARD ADOPTED RESOLUTION #03-20 AUTHORIZING GENERAL MANAGER MONYA JAMESON TO EXECUTE GRANT CONTRACTS FOR FTA SECTION 5310.

Ruettgers; Eckroth: Ayes: Douglass; Eckroth; Ruettgers.

Noes: None. Absent: Clopton; Lerude. Motion carried.

B. Presentation on Annual Audit

Finance Director Wayne McArthur provided Board Members a copy of the District's final audit for fiscal year ending June 30, 2019 and reviewed various components of the document. AFTER DISCUSSION, THE BOARD RECEIVED AND FILED THE ANNUAL AUDIT FOR FISCAL YEAR ENDING JUNE 30, 2019.

C. Discussion Regarding FY 2019-20 Mid-Year Budget

Finance Director Wayne McArthur provided Board Members with a mid-year budget analysis. The FY 2018-2019 ending fund balance is less than the estimated beginning fund balance for FY 2019-2020 but will be offset by the additional

C. Discussion Regarding FY 2019-20 Mid-Year Budget (Continued)

revenue expected from property taxes. Expenses increased by the Board approved pool repair and the one-time 2% salary increase for the first 6 months of the fiscal year. AFTER DISCUSSION, THE BOARD RECEIVED AND FILED THE MID-YEAR BUDGET ANALYSIS AND REVIEW.

7. STAFF REPORTS

A. General Manager Report

General Manager Monya Jameson recognized the park staff for their continued effort to keep the park well represented, stating their work on the trees and lighting at Sears and McCray Park is appreciated. Ms. Jameson reported that the Love Your Park program has been great for the District and the community. North Beardsley is being considered for the next location.

B. Marketing Report

Marketing Director Lisa Plank informed Board Members of the Laserfiche Conference staff recently attended. Staff is excited to streamline processes by creating forms, archiving and creating workflow processes. Creative services is currently working on the website conversion through Streamline with a goal to be live by March 1, 2020. Ms. Plank also reported on the upcoming Daddy Daughter Dance, the status of the Summer Funbooks and announced the social media platforms will soon include profiles on District staff and facilities.

C. Capital Improvement Projects

Park Planner/Landscape Architect Steph Sanders informed Board Members of an invitation from California Special District Association to represent Recreation and Park Districts in Sacramento discussing impact fees. General Manager Monya Jameson commented the invitation was quite an honor. Ms. Sanders also reported she will be presenting with Spohn Ranch Skateparks at the CPRS Conference in Long Beach in March.

D. Financial Report

Finance Director Wayne McArthur informed Board Members the budget season will begin soon.

E. Personnel Report

Human Resources Director Esther Grijalva updated Board Members regarding current job openings, also noting the job fair season occurs in March and April.

F. Parks Division Report

Parks Superintendent Paul Anderson informed Board Members of upcoming trainings that will be offered to park staff with an opportunity to become a Certified Irrigation Technician. Park staff is currently working on irrigation repairs at Olive West Park.

G. Recreation Program Report

1. CTSA Quarterly Report – RECEIVED AND FILED

H. Training Report

REPORTS RECEIVED AND FILED.

8. CORRESPONDENCE

No Correspondence.

9. BOARD MEMBER COMMENTS

Opportunity for the Board to comment on items not listed on the agenda

JIM ECKROTH thanked staff for working with the community to find solutions for their concerns.

BROOKS DOUGLASS thanked staff for their work with the community. Mr. Douglass also commented on suggestions received from Ward 4 of Keep Bakersfield Beautiful. Local community requested a dog park at Polo Community Park and requested fence maintenance at Madison Grove Park near the canal.

10. EXECUTIVE SESSION

- A. Request for Executive Session Regarding General Manager Performance Evaluation – Government Code 54957
POSTPONED


11. ADJOURNMENT

The meeting was adjourned at 6:35 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on March 16, 2020.

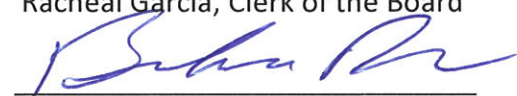
Minutes to be approved at Board
Meeting held on March 16, 2020



Monya Jameson, General Manager



Racheal Garcia, Clerk of the Board



Brooks Douglass, Chairperson