



**North of the River**  
recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS' REGULAR MEETING  
3825 RIVERLAKES DRIVE, BAKERSFIELD, CA 93312  
MONDAY, DECEMBER 20, 2021, 5:30 P.M.  
MEETING CONDUCTED VIA WEBEX**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

**1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON STEVE RUETTGERS AT 5:34 P.M.**

- 2. ROLL CALL:**
- BOARD MEMBERS PRESENT**  
DONNA CLOPTON; BROOKS DOUGLASS; JAMES NABORS;  
STEVE RUETTGERS
  - BOARD MEMBERS ABSENT**  
JIM ECKROTH
  - STAFF PRESENT**  
LAUREN CRONK (ARRIVED AT 5:38 P.M.); MIKE EVANS;  
RACHEAL GARCIA; RYAN LA FEBRE; WAYNE MCARTHUR;  
STEPH THISIUS-SANDERS
  - LEGAL COUNSEL**  
NONE
  - PUBLIC PRESENT**  
NONE

**3. FLAG SALUTE:** No flag salute

**4. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

**5. CONSENT AGENDA**

**A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting**

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Clopton; Nabors: Ayes: Clopton; Douglass; Nabors; Ruetters.**

**Noes: None. Absent: Eckroth. Motion carried.**

**B. Approval of Minutes from the Board of Directors' Regular Meeting Held November 15, 2021**

Request by Clerk of the Board of Directors to approve the minutes from the November 15, 2021 Regular Board Meeting. BOARD APPROVED MINUTES.

**Clopton; Nabors: Ayes: Clopton; Douglass; Nabors; Ruetters.**

**Noes: None. Absent: Eckroth. Motion carried.**

**C. Receive and File Bills and Invoice**

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

**Clopton; Nabors: Ayes: Clopton; Douglass; Nabors; Ruetters.**

**Noes: None. Absent: Eckroth. Motion carried.**

**D. Approval of Bills Exceeding Policy Limit**

Accounts Payable Clerk Tammy Sturtevant requested approval of the bills exceeding policy limit related to the WestAmerica Bank lease agreement payment, CAPRI Third Quarter of the Annual Contribution for Workers' Compensation, and CAPRI Second Half of Annual Contribution for Property and Liability. BOARD APPROVED THE BILLS EXCEEDING POLICY LIMIT.

**Clopton; Nabors: Ayes: Clopton; Douglass; Nabors; Ruetters.**

**Noes: None. Absent: Eckroth. Motion carried.**

**E. Approval to Continue Video Conference Board Meetings, Resolution #35-21**

Staff requested adoption of Resolution #35-21, re-ratifying the continued use of remote meetings/teleconferencing for all Board and Board Subcommittee Meetings pursuant to the provisions of Assembly Bill 361. Remote meetings are subject to certain conditions which will be evaluated by staff and placed on the consent agenda to be approved by the Board at each Board of Directors' Regular Meeting. BOARD APPROVED CONTINUED VIDEO CONFERENCING BOARD MEETINGS.

**Clopton; Nabors: Ayes: Clopton; Douglass; Nabors; Ruetters.**

**Noes: None. Absent: Eckroth. Motion carried.**

**6. BOARD BUSINESS****A. Approval of Fee Increase for Legal Counsel Services, Resolution #36-21**

Staff requested adoption of Resolution #36-21 approving a fee increase for Clifford and Brown legal services. Staff responded to Board inquiries. AFTER DISCUSSION BOARD ADOPTED RESOLUTION #36-21 APPROVING THE FEE INCREASE.

**Douglass; Clopton: Ayes: Clopton; Douglass; Nabors; Ruetters.**

**Noes: None. Absent: Eckroth. Motion carried.**

**B. Approval of Lease Agreement with Kern High School District for the Use of Greenacres Pool for Swim Team Practices, Resolution #37-21**

Finance Director Wayne McArthur requested approval of Resolution #37-21 authorizing the agreement with Kern High School District for the use of Greenacres Pool during the period of January 10, 2022 through May 13, 2022. Staff responded to Board inquiries. BOARD ADOPTED RESOLUTION #37-21 APPROVING THE LEASE AGREEMENT WITH KERN HIGH SCHOOL DISTRICT.

**Douglass; Clopton: Ayes: Clopton; Douglass; Nabors; Ruetters.**

**Noes: None. Absent: Eckroth. Motion carried.**

**C. Approval of Lease Agreement with Bakersfield Christian High School for the Use of Greenacres Pool for Swim Team Practices, Resolution #38-21**

Finance Director Wayne McArthur requested approval of Resolution #38-21 authorizing the agreement with Bakersfield Christian High School for the use of Greenacres Pool during the period of January 10, 2022 through May 6, 2022. BOARD ADOPTED RESOLUTION #38-21 APPROVING THE LEASE AGREEMENT WITH BAKERSFIELD CHRISTIAN HIGH SCHOOL.

**Douglass; Nabors: Ayes: Clopton; Douglass; Nabors; Ruetters.**

**Noes: None. Absent: Eckroth. Motion carried.**

**D. Approval of Addendum to the Agreement with Standard School District to Provide an After-School Safety and Education Program, Resolution #39-21**

Staff requested Board approval of an Addendum to the Agreement with Standard School District to Provide an After- School Safety and Education Program. The addendum increases the compensation amount from \$536,538 to \$602,120 for the 2021-22 school year. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #39-21 APPROVING THE ADDENDUM TO THE AGREEMENT WITH STANDARD SCHOOL DISTRICT.

**Douglass; Clopton: Ayes: Clopton; Douglass; Nabors; Ruetters.**

**Noes: None. Absent: Eckroth. Motion carried.**

**E. Discussion and Direction Regarding Liability and Workers' Compensation Coverage Providers**

Chairperson Steve Ruetters reported that Board Member Brooks Douglass has requested that the District explore liability and workers' compensation coverage providers to obtain the best rate. The Board discussed the possible staff time cost, the use of a broker, exploring private and government pools, and the need

**E. Discussion and Direction Regarding Liability and Workers' Compensation Coverage Providers (CONTINUED)**

to obtain the same coverage. AFTER DISCUSSION, THE BOARD PROVIDED DIRECTION TO GO TO BID AND PROVIDE THE FINDINGS TO THE BOARD.

**F. Election of Officers**

A motion was made by Douglass seconded by Nabors to nominate Steve Ruettgers as 2022 Chairperson.

A motion was made by Douglass seconded by Nabors to nominate Jim Eckroth as 2022 Vice-Chairperson.

**Douglass; Nabors: Ayes: Clopton; Douglass; Nabors; Ruettgers.**

**Noes: None. Absent: Eckroth. Motion carried.**

**7. STAFF REPORTS**

**A. General Manager Report**

No Report

**B. Marketing Report**

Desktop Publishing Specialist Ryan La Febre reported that the 2022 Spring Funbook is currently printing. The District website and app will be updated to reflect the upcoming activities. Mr. La Febre reported that as centers continue to get busy, the Reach Media Monitors are being updated to display current activities and the clerks are being provided necessary materials.

**C. Capital Improvement Projects**

Planning and Construction Director Steph Thisius-Sanders provided an update regarding the Riverview kit fox den. The District had a seven day period without a kit fox observation. Staff was able to clean the area but remain cautious due to the incidental tape permit. Moving forward the District hopes to provide artificial dens. Ms. Thisius-Sanders reported that Disabilities Access Consultants (DAC) has completed the field visits and the public outreach portion will occur next. Ms. Thisius-Sanders also reported that the Prop 68 applications are due by the end of the year and the CIP Presentation will be reviewed at the January Board meeting.

**D. Financial Report**

Finance Director Wayne McArthur reported that the California Special Districts Association Public Affairs Field Coordinator for the Central Network Cole Karr worked hard to lobby for special district COVID funding. The District was awarded \$486,471 in funding.

**E. Personnel Report**

Planning and Construction Director Steph Thisius-Sanders informed the Board that Human Resource Director Esther Grijalva reported that the minimum wage increase has minimal impact on the District. Ms. Grijalva also requested that the Board share the multiple job openings.

**F. Parks Division Report**

Superintendent of Parks and Facilities Mike Evans informed the Board that maintenance at Greenacres Pool has been completed for the upcoming swim season. Mr. Evans reported that during the wet season the mow crew is

currently completing inventory. He also reported that the District will go out to bid soon for the roof repair at Greenacres and Riverview and staff is reviewing and making improvements on the playground inspections.

**G. Recreation Program Report**

Recreation Supervisor Lauren Cronk reported that the Board received a letter from Santa. The elves worked with Santa to respond to almost two hundred participants who placed a letter in the red mailbox at Riverlakes Ranch Community Center. Ms. Cronk also reported that the Christmas Parade had a great turnout with forty entries and fifteen hundred attendees. She thanked staff who assisted with the parade. Ms. Cronk informed the Board that current activities include Youth Winter Camp and the Holiday Tennis Camp.

**H. Training Report**

REPORTS RECEIVED AND FILED.

**8. CORRESPONDENCE**

No Correspondence.

**9. BOARD MEMBER COMMENTS**

Opportunity for the Board to comment on items not listed on the agenda

**DONNA CLOPTON** wished staff and the Board a Merry Christmas.

**BROOKS DOUGLASS** wished staff and the Board a Merry Christmas, Happy New Year, and safe holiday season.

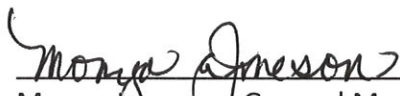
**JAMES NABORS** wished staff and the Board a safe holiday.


**STEVE RUETTGERS** commented that the staff provided great reports. Chairperson Ruettgers thanked Board Member Brooks Douglass for his assistance regarding the discussion and direction regarding workers' compensation and liability coverage providers.

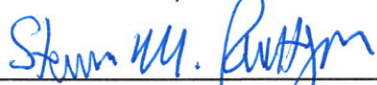
**10. ADJOURNMENT**

The meeting was adjourned at 6:21p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on January 24, 2022.

Minutes to be approved at Board  
Meeting held on January 24, 2022

  
\_\_\_\_\_  
Monya Jameson, General Manager

  
\_\_\_\_\_  
Racheal Garcia, Clerk of the Board

  
\_\_\_\_\_  
Steve Ruettgers, Chairperson