



North of the River

recreation and park district

NORTH OF THE RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS' REGULAR MEETING 3825 RIVERLAKES DRIVE, BAKERSFIELD, CALIFORNIA 93312 MONDAY, NOVEMBER 18, 2019, 5:30 P.M.

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

SUMMARY OF PROCEEDINGS

- 1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON
BROOKS DOUGLASS AT 5:30 P.M.**

- 2. ROLL CALL:**
 - BOARD MEMBERS PRESENT**
BROOKS DOUGLASS; JIM ECKROTH;
BOB LERUDE; BOBBIE ROBERSON
 - BOARD MEMBERS ABSENT**
STEVE RUETTGER
 - STAFF PRESENT**
PAUL ANDERSON; LAUREN CRONK; RACHEAL GARCIA;
ESTHER GRIJALVA; RYAN LAFEBRE; WAYNE MCARTHUR;
LISA PLANK; SONIA QUILL; STEPH SANDERS
 - LEGAL COUNSEL**
NONE
 - PUBLIC PRESENT**
JUSTIN BATEY; ANELLALLI DOMINGUEZ; EVELYN CAMARELA

- 3. FLAG SALUTE:** Chairperson Brooks Douglass led the flag salute.

4. PUBLIC COMMENTS

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

THERE WERE NO PUBLIC COMMENTS

5. CONSENT AGENDA

A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Roberson; Lerude: Ayes: Douglass; Eckroth; Lerude; Roberson.

Noes: None. Absent: Ruetters. Motion carried.

B. Approval of Minutes from the Board of Directors' Regular Meeting Held October 21, 2019

Request by Clerk of the Board of Directors to approve the minutes from the October 21, 2019 Board Meeting. BOARD APPROVED MINUTES.

Roberson; Lerude: Ayes: Douglass; Eckroth; Lerude; Roberson.

Noes: None. Absent: Ruetters. Motion carried.

C. Receive and File Bills and Invoices

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

Roberson; Lerude: Ayes: Douglass; Eckroth; Lerude; Roberson.

Noes: None. Absent: Ruetters. Motion carried.

D. Award of Bid for Summer Program Equipment and Apparel, Resolution #33-19

Recreation Supervisor Brian Yackovich requested award of bid for Summer Ball Program equipment and apparel. BOARD ADOPTED RESOLUTION #33-19 AWARDING THE BID.

Roberson; Lerude: Ayes: Douglass; Eckroth; Lerude; Roberson.

Noes: None. Absent: Ruetters. Motion carried.

6. BOARD BUSINESS

A. Approval of Annual Health Insurance Renewal, Resolution #34-19

Human Resources Manager Esther Grijalva discussed the Kaiser Permanente employee medical insurance coverage rates for 2020 with the Board. Staff responded to the Board inquiries. AFTER DISCUSSION, THE BOARD ADOPTED RESOLUTION #34-19 APPROVING THE ANNUAL HEALTH INSURANCE RENEWAL.

Eckroth; Roberson: Ayes: Douglass; Eckroth; Lerude; Roberson.

Noes: None. Absent: Ruetters. Motion carried.

B. Modifications to the Agreement with Batey Family Farms, et al. for Park Land Dedication, Resolution #35-19

Park Planner/Landscape Architect Steph Sanders requested approval of the modified agreement with Batey Family Farms. Clarification requested for names and words in the contract resulted in minor modifications. AFTER DISCUSSION, THE BOARD ADOPTED RESOLUTION #35-19 APPROVING MODIFICATIONS TO THE AGREEMENT WITH BATEY FAMILY FARMS, ET AL. FOR PARK LAND DEDICATION.

Lerude; Eckroth: Ayes: Douglass; Eckroth; Lerude; Roberson.
Noes: None. Absent: Ruettgers. Motion carried.

C. Approval of Water Pipeline and Access Easement between North of the River Recreation and Park District and Vaughn Water Company, Nord Hageman Site, Resolution #36-19

Park Planner/Landscape Architect Steph Sanders requested approval of water pipeline and access easement to secure water for the future Nord Hageman park site. Staff responded to board inquires. AFTER DISCUSSION, THE BOARD ADOPTED RESOLUTION #36-19 APPROVING THE WATER PIPELINE AND ACCESS EASEMENT BETWEEN NORTH OF THE RIVER RECREATION AND PARK DISTRICT AND VAUGHN WATER COMPANY

**Roberson; Lerude: Ayes: Douglass; Eckroth; Lerude; Roberson.
Noes: None. Absent: Ruettgers. Motion Carried.**

D. Approval of Well Site Grant Deed, Water Pipeline and Access Easement between North of the River Recreation and Park District and Vaughn Water Company, Almondale Park, Resolution #37-19

Park Planner/Landscape Architect Steph Sanders requested approval of well site grant deed, water pipeline and access easement at Almondale Park. Due to deterioration of the current well, providing land will ensure the park stays active and in compliance. Staff responded to Board inquiries. AFTER DISCUSSION, THE BOARD ADOPTED RESOLUTION #37-19 APPROVING THE WELL SITE GRANT DEED, WATER PIPELINE AND ACCESS EASEMENT BETWEEN NORTH OF THE RIVER RECREATION AND PARK DISTRICT AND VAUGHN WATER COMPANY.

**Eckroth; Lerude: Ayes: Douglass; Eckroth; Lerude; Roberson.
Noes: None. Absent: Ruettgers. Motion carried.**

E. 2020 Board Meeting Schedule

Chairperson Brooks Douglass reviewed the proposed 2020 schedule with the Board. BOARD APPROVED PROPOSED 2020 BOARD MEETING DATES.

**Eckroth; Lerude: Ayes: Douglass; Eckroth; Lerude; Roberson
Noes: None. Absent: Ruettgers. Motion carried.**

7. STAFF REPORTS

A. General Manager Report – No Report

B. Marketing Report

Marketing Director Lisa Plank reported that special events are currently transitioning responsibility from Creative Services to Recreation Supervisor Lauren Cronk. The NOR website is currently being reviewed to ensure compliance of the laws becoming effective January 1, 2020. To accommodate public record responsibilities a contract entered into with Archive Social will allow all NOR social media platforms to be archived. Ms. Plank informed the Board that revamping of the NOR Foundation Bylaws will be an upcoming project.

C. Capital Improvement Projects

Park Planner/Landscape Architect Steph Sanders reported that the Phase I concept design for Stockdale River Ranch will be presented in December or

January and Phase II for the warehouse abatement is scheduled for December 2. Ms. Sanders read a note from our CSDA field representative, thanking her and General Manager Monya Jameson for their representation of Special Districts in a roundtable discussion regarding development fee rates. Ms. Sanders informed the Board she recently attended the Annual Conference on Landscape Architecture, coming back with new ideas for the district.

D. Financial Report

Finance Director Wayne McArthur reported that the initial draft from the auditors is currently being reviewed. Mr. McArthur also informed the Board of upcoming audits for CTSA and Rasmussen.

E. Personnel Report

Human Resources Manager Esther Grijalva informed the Board that the annual staff Christmas party at Riverlakes is scheduled for Thursday, December 12. Ms. Grijalva invited the Board Members, stating they would receive an invitation flyer soon.

F. Parks Division Report

Parks Superintendent Paul Anderson reported that staff and contractors are removing dying trees from multiple park sites. Mr. Anderson reported that fencing is being replaced with expanded metal at CTSA and Fruitvale Norris due to recent theft and vandalism. Fencing is also being installed behind the Ranger building and more lighting is being installed at Sears park, making the area brighter.

G. Recreation Program Report

1. Recreation Supervisor Lauren Cronk and Desktop Publisher Ryan LaFebre presented a slideshow highlighting the 2019 Annual Fall Festival held at North Meadows Park. Attendance at the festival was approximately 800, with the first 300 receiving free lunch and the first 300 kids receiving trick or treat bags. The festival received great feedback from the local community. Ms. Cronk thanked all volunteers involved.
2. Recreation Supervisor Sonia Quill presented a slideshow highlighting the 2019 Robots for Tots Program held at Riverview Community Center. This year marks the tenth year of the program. Ikea donated \$5,740 worth of goodies to the event and a \$15,000 STEM grant from Chevron was provided to fund the program. Ninety children participated, with one guardian per child. Families in attendance loved the event.

H. Training Report

REPORTS RECEIVED AND FILED

8. CORRESPONDENCE

No report.

9. BOARD MEMBER COMMENTS

Opportunity for the Board to comment on items not listed on the agenda

JIM ECKROTH – No Comment

BOBBIE ROBERSON

Board Member Bobbie Roberson thanked staff for attending the meeting, stating she appreciated presentations.

BOB LERUDE

Board Member Bob Lerude commented he loved seeing what staff is doing with the community, noting it was great to see the administration and the maintenance crew involved and making connections.

BROOKS DOUGLASS

Chairperson Brooks Douglass commented it was great seeing presentations for both Robots for Tots and the Fall Festival events. He appreciated everyone involved and noted he would like to see the board involved as well. Mr. Douglass thanked staff for all they do.

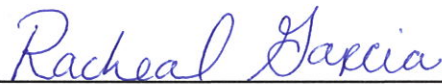
10. ADJOURNMENT

The meeting was adjourned at 6:22 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on December 16, 2019.

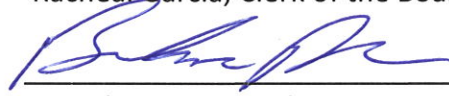
Minutes to be approved at Board Meeting held on December 16, 2019



Monya Jameson, General Manager



Racheal Garcia, Clerk of the Board



Brooks Douglass, Chairperson