



# North of the River

recreation and park district

## **NORTH OF THE RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS' REGULAR MEETING 3825 RIVERLAKES DRIVE, BAKERSFIELD, CALIFORNIA 93312 TUESDAY, JANUARY 21, 2020, 5:30 P.M.**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

### **SUMMARY OF PROCEEDINGS**

**1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON  
BROOKS DOUGLASS AT 5:31 P.M.**

**2. ROLL CALL: BOARD MEMBERS PRESENT**  
BROOKS DOUGLASS; DONNA CLOPTON; JIM ECKROTH;  
STEVE RUETTIGERS LEFT AT 5:48 P.M.;  
BOB LERUDE ARRIVED AT 5:41 P.M.  
**BOARD MEMBERS ABSENT**  
NONE  
**STAFF PRESENT**  
PAUL ANDERSON; LAUREN CRONK; RACHEAL GARCIA;  
JOSH HERRBOLDT; RYAN LAFEBRE; ROBERT MARTIN;  
WAYNE MCARTHUR; LISA PLANK; STEPH SANDERS  
**LEGAL COUNSEL**  
NONE  
**PUBLIC PRESENT**  
DR. GUY MILAZZO; STEFANI YODER

**3. FLAG SALUTE:** Chairperson Brooks Douglass led the flag salute.

**4. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

## CONSENT AGENDA

### A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Ruettgers; Eckroth: Ayes: Clopton; Douglass; Eckroth; Ruettgers.**

**Noes: None. Absent: Lerude. Motion carried.**

### B. Approval of Minutes from the Board of Directors' Regular Meeting Held December 16, 2019

Request by Clerk of the Board of Directors to approve the minutes from the December 16, 2019 Board Meeting. BOARD APPROVED MINUTES.

**Ruettgers; Eckroth: Ayes: Clopton; Douglass; Eckroth; Ruettgers.**

**Noes: None. Absent: Lerude. Motion carried.**

### C. Receive and File Bills and Invoices

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

**Ruettgers; Eckroth: Ayes: Clopton; Douglass; Eckroth; Ruettgers.**

**Noes: None. Absent: Lerude. Motion carried.**

## 5. BOARD BUSINESS

### A. Retroactive Approval of Concrete Work at NOR Pool, Resolution #01-20

Planner/Landscape Architect Steph Sanders informed the Board that the coping at the NOR Pool separated from the internal rebar, splitting and exposing the edge in wide unsound cracks, creating a safety hazard. Staff notified the General Manager who conducted a site visit and determined immediate action needed to take place pursuant to paragraph (1) of subdivision (a) of Public Contract Code Section 22050. AFTER DISCUSSION, THE BOARD ADOPTED RESOLUTION #01-20 RETROACTIVELY APPROVING THE REPLACEMENT OF A PORTION OF THE POOL COPING AT NOR POOL.

**Eckroth; Ruettgers: Ayes: Clopton; Douglass; Eckroth; Ruettgers.**

**Noes: None. Absent: Lerude. Motion carried.**

### B. Ratification of Lease Agreement with Kern High School District for the Use of Greenacres and NOR Pools for Swim Team Practices, Resolution #02-20

Since January 31, 1995 the District has had a joint use agreement with the Kern High School District for the mutual use of facilities. The pool agreement with Kern High School District was a less formal document signed by the Aquatics Supervisor before each swim season. It was determined that a use agreement for the Greenacres and NOR Pools should be adopted by the Board of Directors and signed by the General Manager. AFTER DISCUSSION, THE BOARD ADOPTED RESOLUTION #02-20 RATIFYING THE LEASE AGREEMENT WITH KERN HIGH SCHOOL DISTRICT FOR THE USE OF GREENACRES AND NOR POOLS FOR SWIM TEAM PRACTICES.



**B. Ratification of Lease Agreement with Kern High School District for the Use of Greenacres and NOR Pools for Swim Team Practices, Resolution #02-20 (Continued)**

Ruettgers; Eckroth: Ayes: Clopton; Douglass; Eckroth; Ruettgers.  
Noes: None. Absent: Lerude. Motion carried.

**C. Capital Projects Workshop**

Planner/Landscape Architect Steph Sanders and Park Development Technician Josh Herrboldt facilitated the Capital Project Workshop providing current year accomplishments, FY 2020-2021 goals and District development.

**6. STAFF REPORTS**

**A. General Manager Report**

No Report

**B. Marketing Report**

Marketing Director Lisa Plank reported the Creative Services department is currently implementing programs and strategies to ensure the District's compliance with laws governing websites of government agencies. The District website will be hosted on a different platform and minor appearance changes will occur, but the content will remain the same. All social media accounts are also being archived in real-time to close a current loophole in the law governing the retention of those accounts. The implementation of a maintenance application is being explored to help eliminate some paper processes and close communication gaps. Ms. Plank informed the Board that, in an effort to capitalize on the parents who like to plan activities in advance, Summer Camp programs will now be included in the Aquatics Fun Book, which is released in March each year. Ms. Plank reported that a new choir program is beginning and plans are being discussed for community events over the course of this year to celebrate the 65<sup>th</sup> anniversary of the District.

**C. Capital Improvement Projects**

Planner/Landscape Architect Steph Sanders informed the Board that the Capital Improvement Project Reports have been updated to better capture a snapshot of what is happening each month. Chairperson Brooks Douglass and Board Member Jim Eckroth like the format, commenting it is easier to read. Ms. Sanders shared correspondence from Vaughn Water commenting on the positive relationship developing between the District and Vaughn Water.

**D. Financial Report**

Finance Director Wayne McArthur reported that audit is complete, and copies will be distributed for discussion at the February Board Meeting.

**E. Personnel Report**

No Report

**F. Parks Division Report**

Parks Superintendent Paul Anderson informed the Board that the District received a grant from Cal Water to replace the sprinkler heads at Olive East Park in order to improve efficiency. The District is reimbursed for all materials and is given an allowance for labor costs. Mr. Anderson reported that the District is

seeking training and certification opportunities to be offered at our facilities and has budgeted to accommodate this.

**G. Recreation Program Report**

No Report

**H. Training Report**

REPORTS RECEIVED AND FILED

**7. CORRESPONDENCE**

NO CORRESPONDENCE

**8. BOARD MEMBER COMMENTS**

Opportunity for the Board to comment on items not listed on the agenda

**BOB LERUDE** – No Comment

**DONNA CLOPTON** – No Comment

**STEVE RUETTIGERS** – No Comment

**JIM ECKROTH** thanked staff for the Capital Projects presentation.

**BROOKS DOUGLASS** commented that Board Members Brooks Douglass and Bob Lerude will be working with General Manager Monya Jameson to review grant programs. Mr. Douglass attended the Love Your Park event at Standard and more lighting is being requested by the community. Jenifer Pitcher with the Bakersfield Association of Realtors was in attendance and will forward a grant application to the District to fund the lighting. Mr. Douglass also thanked staff for the Capital Projects presentation.

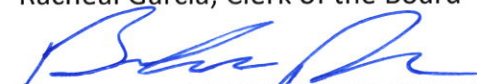
**9. ADJOURNMENT**

The meeting was adjourned at 6:55 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on February 18, 2020.

Minutes to be approved at Board  
Meeting held on February 18, 2020

  
\_\_\_\_\_  
Monya Jameson, General Manager

  
\_\_\_\_\_  
Racheal Garcia, Clerk of the Board

  
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Brooks Douglass, Chairperson