



North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING
3825 RIVERLAKES DRIVE, BAKERSFIELD, CA 93312
MONDAY, SEPTEMBER 20, 2021, 5:30 P.M.
MEETING CONDUCTED VIA WEBEX**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON STEVE RUETTGERS AT 5:33 P.M.

2. ROLL CALL:

BOARD MEMBERS PRESENT

DONNA CLOPTON; BROOKS DOUGLASS; JIM ECKROTH;
JAMES NABORS; STEVE RUETTGERS

BOARD MEMBERS ABSENT

NONE

STAFF PRESENT

MIKE EVANS; RACHEAL GARCIA; MONYA JAMESON;
WAYNE MCARTHUR; LISA PLANK; STEPH THISIUS-SANDERS

LEGAL COUNSEL

NONE

PUBLIC PRESENT

NONE

3. FLAG SALUTE: Chairperson Steve Ruettgers led the flag salute.

Chairperson Steve Ruettgers requested a moment of silence in honor of long-time District employee Dave McArthur.

4. PUBLIC COMMENTS

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

NO PUBLIC COMMENT

5. CONSENT AGENDA

A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Douglass; Eckroth: Ayes: Clopton; Douglass; Eckroth; Nabors; Ruetters.
Noes: None. Absent: None. Motion carried.**

B. Approval of Minutes from the Board of Directors' Regular Meeting Held July 19, 2021

Request by Clerk of the Board of Directors to approve the minutes from the July 19, 2021 Regular Board Meeting. BOARD APPROVED MINUTES.

**Douglass; Eckroth: Ayes: Clopton; Douglass; Eckroth; Nabors; Ruetters.
Noes: None. Absent: None. Motion carried.**

C. Receive and File Bills and Invoice

A monthly voucher list of bills submitted for payment during the previous two months was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

**Douglass; Eckroth: Ayes: Clopton; Douglass; Eckroth; Nabors; Ruetters.
Noes: None. Absent: None. Motion carried.**

D. Approval of Premium Renewal and General Liability Coverage with CAPRI, Resolution #22-21

Staff requested approval of the premium renewal for general liability, auto and property coverage with CAPRI for FY 2020-2021. Board Member Brooks Douglass requested the District research alternative insurance agencies for the next fiscal year to compare rates.

**Douglass; Eckroth: Ayes: Clopton; Douglass; Eckroth; Nabors; Ruetters.
Noes: None. Absent: None. Motion carried**

6. PUBLIC HEARING

A. Public Hearing and Adoption of FY 2021-2022 Final Appropriation Limit, Resolution #23-21

Chairperson Steve Ruetters opened the public hearing. There were no recommended changes from the FY 2021-2022 Preliminary Appropriation Limit. There were no comments from the public. The hearing was then closed. BOARD ADOPTED RESOLUTION #23-21 APPROVING THE FY 2021-2022 FINAL APPROPRIATION LIMIT.

**Douglass; Clopton: Ayes: Clopton; Douglass; Eckroth; Nabors; Ruetters.
Noes: None. Absent: None. Motion carried**

B. Public Hearing and Adoption of FY 2021-2022 Final Operating Budget, Resolution #24-21

Chairperson Steve Ruetters opened the public hearing. There were no comments from the public. The hearing was then closed. BOARD ADOPTED

RESOLUTION #24-21 APPROVING THE FY 2021-2022 FINAL OPERATING AND RESERVE BUDGET IN THE AMOUNT OF \$21,506,321.

Douglass; Nabors: Ayes: Clopton; Douglass; Eckroth; Nabors; Ruetters.

Noes: None. Absent: None. Motion carried

C. Public Hearing and Adoption of FY 2021-2022 Final Capital Improvement Budget, Resolution #25-21

Chairperson Steve Ruetters opened the public hearing. There were no recommended changes from the FY 2021-2022 Preliminary Capital Improvement Budget. There were no comments from the public. The hearing was then closed.

BOARD ADOPTED RESOLUTION #25-21 APPROVING THE FY 2021-2022 FINAL CAPITAL IMPROVEMENT AND RESERVE BUDGET IN THE AMOUNT OF \$3,905,573.

Clopton; Nabors: Ayes: Clopton; Douglass; Eckroth; Nabors; Ruetters.

Noes: None. Absent: None. Motion carried

7. BOARD BUSINESS

A. Adoption of the Updated Multi-Jurisdictional Hazard Mitigation Plan, Resolution #26-21

Park Planner/Landscape Architect Steph Thisius-Sanders requested adoption of the updated Kern Multi-Jurisdictional Hazard Mitigation Plan. An adopted hazard mitigation plan is required for future funding for mitigation projects under multiple Federal Emergency Management Agency grant programs. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #26-21, APPROVING THE UPDATED MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN.

Douglass; Eckroth: Ayes: Clopton; Douglass; Eckroth; Nabors; Ruetters.

Noes: None. Absent: None. Motion carried

B. Approval of Agricultural Lease Agreement Renewal for Rosedale Park, Resolution #27-21

Staff requested approval of an agricultural lease agreement at undeveloped Rosedale Park. The lease provides for the farming on two acres of land and the maintenance of weed control on the remaining eighteen acres. Lease agreements have been approved on an annual basis since 2014. BOARD ADOPTED RESOLUTION #27-21 APPROVING THE LEASE AGREEMENT.

Douglass; Nabors: Ayes: Clopton; Douglass; Eckroth; Nabors; Ruetters.

Noes: None. Absent: None. Motion carried

C. Approval to Increase Park Impact Fees, Resolution #28-21

Park Planner/Landscape Architect Steph Thisius-Sanders requested approval of Resolution #28-21 to increase the impact fees in Kern County jurisdiction to match the current rate held in City of Bakersfield Jurisdiction. Staff met with seven other recreation and park districts and one community service district to review impact fees. The coalition met with the Kern County Planning in August 2021. A resolution from the Board of Directors and supporting information will be given to the County Board of Supervisors for the impact fee increase. AFTER

DISCUSSION, BOARD AUTHORIZES ADOPTION OF THE KERN COUNTY PARK IMPACT FEE RATE INCREASE FROM \$1,680 TO \$2,095.

Douglass; Nabors: Ayes: Clopton; Douglass; Eckroth; Nabors; Ruettgers.

Noes: None. Absent: None. Motion carried

8. STAFF REPORTS

A. General Manager Report

General Manager Monya Jameson informed the Board that the District received an update from Kern Council of Government’s Regional Planner, Bob Snoddy, regarding the RFP to obtain a new provider for the Consolidated Transportation Services Agency (CTSA). Proposals for CTSA have not been received at this time and will be discussed with qualified vendors/contractors. Ms. Jameson reported that Governor Gavin Newsome has extended virtual board meetings until January 2022. The District will continue the virtual format.

B. Marketing Report

Marketing Director Lisa Plank reported the District is now in the testing phase for the new NOR app. The app will not mirror the website but will provide basic information and links to the District website. Several staff members have been invited to test the app and provide feedback with a goal to move forward with launching in 30 days. Ms. Plank also informed the Board that the District will also be launching a staff portal through Streamline that will be more user friendly and comprehensive. The portal will also be available for Board Members to access board documents. Ms. Plank reported that the Fall/Winter Funbook has been printed and will be mailed out, banners will be displayed this week for the Fall Festival and the Christmas Parade which will be held Saturday, December 11th with an Elves on the Shelves theme.

C. Capital Improvement Projects

Park Planner/Landscape Architect Steph Thisius-Sanders reported that staff is completing planning project paperwork. Ms. Thisius-Sanders informed the Board that an update on Stockdale River Ranch will be provided soon.

D. Financial Report

Finance Director Wayne McArthur thanked the Board Members for adopting the FY 2021-2022 budget resolutions. Mr. McArthur reported that the finance department has started providing requested documentation to the auditor.

E. Personnel Report

General Manager Monya Jameson informed the Board that the District has had some COVID-19 exposures amongst staff. Ms. Jameson also reported that with programming and facilities opening, the personnel department has been busy with onboarding new staff.

F. Parks Division Report

Superintendent of Parks and Facilities Mike Evans informed the Board that he continues to meet staff and obtain input on District facilities. Mr. Evans will be meeting with the Park Supervisors and maintenance staff to develop a short and long-term task list of maintenance projects. Mr. Evans also reported that Maintenance Clerk Mary Kirkendall will be retiring, and the District is currently recruiting to fill that position.

G. Recreation Program Report

General Manager Monya Jameson reported that the District centers have opened and additional activities are being offered. Activities include in-person Neighborhood Place, Co-Op Preschools, Junior Theatre, Tennis, Tot Sports, Adult Sports and Karate. The District will host a Fall Festival at Standard Park on November 6, 2021. Ms. Jameson also reported that the partnership with i-9 Sports to offer the After School Sports program will begin the season on Saturday, September 25. The District has received mixed feedback regarding the new i-9 format. Marketing Director Lisa Plank will provide a survey to parents mid-season to obtain additional feedback.

H. Training Report

REPORTS RECEIVED AND FILED.

I. Committee

No Report

9. CORRESPONDENCE

No Correspondence.

10. BOARD MEMBER COMMENTS

Opportunity for the Board to comment on items not listed on the agenda

DONNA CLOPTON thanked staff for their hard work and is happy the District is moving forward.

BROOKS DOUGLASS informed the Board and staff that the Great American Cleanup is scheduled for October 16 and requested staff provide a list of District parks that may need additional cleanup. Mr. Douglass thanked Park Planner/Landscape Architect Steph Thisius-Sanders for her work with impact fees and offered attending meetings to provide support. Mr. Douglass also requested the District have a back up plan for the CTSA program and thanked Marketing Director Lisa Plank for the work on the NOR App.

JIM ECKROTH thanked staff, commenting it was nice to see the District back in business and facilitating recreation.

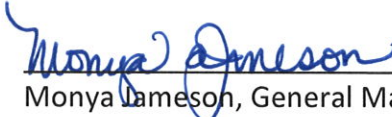
JAMES NABORS – No Comment

STEVE RUETTIGERS thanked staff.


11. ADJOURNMENT

The meeting was adjourned at 6:14 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on October 18, 2021.

Minutes to be approved at Board
Meeting held on October 18, 2021


Monya Jameson, General Manager


Racheal Garcia, Clerk of the Board


Steve Ruettgers, Chairperson