



North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING
3825 RIVERLAKES DRIVE, BAKERSFIELD, CA 93312
MONDAY, SEPTEMBER 21, 2020, 5:30 P.M.
MEETING CONDUCTED VIA WEBEX**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON BROOKS DOUGLASS AT 5:30 P.M.

- 2. ROLL CALL:**
- BOARD MEMBERS PRESENT**
DONNA CLOPTON; BROOKS DOUGLASS;
JIM ECKROTH (LEFT AT 7:26 P.M.);
BOB LERUDE; STEVE RUETTIGERS
- BOARD MEMBERS ABSENT**
NONE
- STAFF PRESENT**
RACHEAL GARCIA; MONYA JAMESON;
WAYNE MCARTHUR (ARRIVED AT 5:35PM);
LISA PLANK; STEPH SANDERS;
ALBERT SANCHEZ (LEFT AT 7:04 P.M.)
- LEGAL COUNSEL**
NONE
- PUBLIC PRESENT**
Phone

3. FLAG SALUTE: Chairperson Brooks Douglass led the flag salute.

4. PUBLIC COMMENTS

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

NO PUBLIC COMMENT

5. CONSENT AGENDA

A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Lerude; Eckroth: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruetters.

Noes: None. Absent: None. Motion carried

B. Approval of Minutes from the Board of Directors' Regular Meeting Held August 17, 2020

Request by Clerk of the Board of Directors to approve the minutes from the August 17, 2020 Regular Board Meeting. BOARD APPROVED MINUTES.

Lerude; Eckroth: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruetters.

Noes: None. Absent: None. Motion carried

C. Receive and File Bills and Invoice

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

Lerude; Eckroth: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruetters.

Noes: None. Absent: None. Motion carried

D. Approval of Bill Exceeding Policy Limit

Accounts Payable Clerk Tammy Sturtevant requested approval of the bill exceeding policy limit related to CAPRI second quarter of the annual contribution for worker's compensation coverage for fiscal year July 1, 2020 to June 30, 2021. BOARD APPROVED THE BILL EXCEEDING POLICY LIMIT.

Lerude; Eckroth: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruetters.

Noes: None. Absent: None. Motion carried

6. BOARD BUSINESS

A. Approval to Transfer the 2020-2021 Maintenance Fund Fees and Interest to the General Fund for Maintenance Projects and Equipment Purchases, Resolution #29-20

Staff requested approval to transfer the 2020-2021 NOR Maintenance fund fees and interest into the maintenance budget for overdue maintenance projects.

Daily park maintenance and major maintenance projects continue to increase with aging facilities, defunct equipment and declining equipment. Staff responded to Board inquiries. BOARD APPROVED THE TRANSFER OF UP TO \$250,000 FROM THE NOR MAINTENANCE DISTRICT ASSESSMENT TO THE THE GENERAL FUND FOR MAINTENANCE PROJECTS AND EQUIPMENT.

Lerude; Eckroth: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruetters.

Noes: None. Absent: None. Motion carried

B. Discussion and Direction Regarding Prioritization of Capital Improvement and Capital Maintenance Projects

Park Planner/Landscape Architect Steph Sanders reported to Board Members that due to the major changes in the District's ability to program and meet the needs of the community since the January 21, 2020 Capital Projects workshop, the list of projects needs to be revisited at this time. Chairperson Brooks Douglass provided ideas received by the public that included a dog park, unlimited or rope playgrounds, outdoor training equipment, walking paths and batting cages. Mr. Douglass commented that the District has completed multiple maintenance projects, and in his opinion, he believes a project needs to be completed that will provide the community with independent opportunities. The Board agreed that it would be great to provide something nice for the community. Board Member Steve Ruetters suggested to review the tradeoffs between one project over another at a future board meeting. Ms. Sanders commented that we cannot collect funds fast enough and the District will need to prioritize projects that are being completed.

C. Approval of Upgrade and Replacement of Fire Alert System for Riverview Community Center, Resolution #30-20

Park Planner/Landscape Architect Steph Sanders requested approval of upgrade and replacement of the fire alert system for Riverview Community Center. The existing system is antiquated with the original components providing negligible monitoring and warning. The system will be replaced with a modern, code compliant Honeywell Notifier emergency communication system. Staff responded to board inquiries. BOARD ADOPTED RESOLUTION #30-20 APPROVING THE UPGRADE AND REPLACEMENT OF FIRE ALERT SYSTEM FOR RIVERVIEW COMMUNITY CENTER.

**Eckroth; Ruetters: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruetters.
Noes: None. Absent: None. Motion carried**

D. Approval of Contract to Fill Engineered Wood Fiber in District Playgrounds, Resolution #31-20

Park Planner/Landscape Architect Steph Sanders requested approval of the contract to fill the engineered wood fiber in District playgrounds. Playgrounds are required to have safety surfacing in and around the fall zones of playgrounds to absorb the shock of a fall and reduce the probability of serious injury. Eighty percent of District playgrounds have become critically low and do not meet impact guidelines. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #31-20 APPROVING THE CONTRACT WITH AIR APPLIED MULCH AND THE PURCHASE OF ENGINEERED WOOD FIBER OUTSIDE OF THE CONTRACT IN THE AMOUNT NOT TO EXCEED \$90,000.

**Eckroth; Lerude: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruetters.
Noes: None. Absent: None. Motion carried**

E. Approval to Purchase Two Used Mowers, Resolution #32-20

Parks Supervisor Albert Sanchez requested approval of the purchase of two used mowers. The current mowers have been in the shop frequently and are again

inoperable. Staff is currently using mowers from other areas to complete the job. Staff responded to board inquiries. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #32-20 APPROVING THE PURCHASE OF TWO USED TORO MOTORS CONTINGENT UPON VERIFICATION THAT THE MOWERS MEET CALIFORNIA EMISSIONS STANDARDS.

Lerude; Clopton: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruetters.

Noes: None. Absent: None. Motion carried

F. Discussion and Direction Regarding COVID-19 Pandemic Response

General Manager Monya Jameson reported an update regarding the COVID-19 pandemic response. Minimal staff report to the office and documents have been created by Human Resource Director Esther Grijalva providing procedures to follow if staff or someone they know is exposed to COVID-19. Ms. Jameson informed the Board that the District is in the process of obtaining a waiver to offer the Learning Enrichment and Activity Program to the community. Tot Sports drills is being offered to smaller groups, basketball courts are open for same household play, and outdoor fitness classes can be offered. Ms. Jameson also reported that unauthorized usage of our parks continues with tournaments on weekends. Rangers speak to the groups and inform them they are violating Governor's orders and the District does not condone usage. A letter will be provided to relay the guidelines and notify them that continued violations may affect future usage of the park.

G. Approval of Agreement with American Youth Soccer Association, Resolution #33-20

Staff requested approval of a five-year lease agreement with AYSO for use of Liberty Park to provide soccer activities in the northwest area of Bakersfield. Lease agreements with AYSO have been approved since 2001. Additional language has been provided by CAPRI and reviewed by legal counsel regarding COVID-19. BOARD ADOPTED RESOLUTION #33-20 APPROVING THE LEASE AGREEMENT.

Lerude; Eckroth: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruetters.

Noes: None. Absent: None. Motion carried

H. Approval of Concession Agreement with American Youth Soccer Association, Resolution #34-20

Staff requested approval of a five-year concession agreement as it relates to the AYSO lease agreement. AYSO provides concession services during soccer activities at Liberty Park. Additional language regarding COVID-19 has been included and reviewed by legal counsel. Staff responded to Board inquiries. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #34-20 APPROVING THE CONCESSION AGREEMENT.

Lerude; Eckroth: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruetters.

Noes: None. Absent: None. Motion carried

7. STAFF REPORTS

A. General Manager Report

General Manager Monya Jameson informed the Board that Park Supervisor Ruben Musquez is retiring. The parks are currently separated into three areas and are being reviewed for a reorganization. Ms. Jameson reported that program supervisors will soon report of programs that are currently being offered. Ms. Jameson also reported that the Robots for Tots funds will purchase televisions and laptops for the District's virtual preschool.

B. Marketing Report

Marketing Director Lisa Plank reported that staff is busy preparing for a virtual preschool. Equipment has been purchased and staff is training and performing beta testing. Staff is excited for the opportunity to provide this program. Ms. Plank informed the Board that virtual recreation is continuing, and our social media subscriber numbers are increasing. Popular posts include the Virtual 5k series, All Things Waffle and Spinning Tales.

C. Capital Improvement Projects

Park Planner/Landscape Architect Steph Sanders informed Board Members that the Riverview Community Center renovation is almost complete. A contractor installed the soundboard in the performing arts room and a cleaning crew will be brought in to provide a deep clean. Ms. Sanders reported an update regarding the partnership with Vaughn Water. An easement will be placed on the Nord property to be prepared ahead of time. Ms. Sanders also reported that the grant application for Prop 68 is being reviewed to possibly renovate the Standard Park playground.

D. Financial Report

Finance Director Wayne McArthur reported that the District received the unemployment bill for the last quarter of FY 2019-2020, and it was coded to that fiscal year. The District is eligible and waiting to receive a fifty percent reimbursement for that cost. Mr. McArthur also reported that the District has begun our annual audit and is currently providing information to the auditor.

E. Personnel Report

NO REPORT

F. Parks Division Report

NO REPORT

G. Recreation Program Report

REPORT RECEIVED AND FILED.

H. Training Report

REPORTS RECEIVED AND FILED.

8. CORRESPONDENCE

9. BOARD MEMBER COMMENTS

Opportunity for the Board to comment on items not listed on the agenda

BOB LERUDE commented that because of the confusion in the community regarding COVID-19 closures, he is suggesting staff update the website and place guidelines on social media. Mr. Lerude also commented that after speaking with superintendent

of schools, the District could possibly help with the lack of daycares. Mr. Lerude thanked Steph for her work at Riverview Community Center and asked if an update could be provided regarding the North Chester warehouse building and the NOR Pool.

BROOKS DOUGLASS suggested that in the future a position should be added to relieve the burden on Park Planner/Landscape Architect Steph Sanders due to her multiple projects.

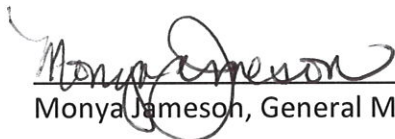
STEVE RUETTIGERS - No Comment

DONNA CLOPTON - No Comment


10. ADJOURNMENT

The meeting was adjourned at 7:42 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on October 19, 2020.

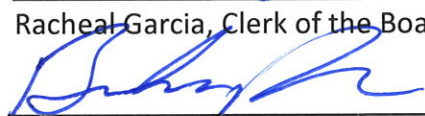
Minutes to be approved at Board
Meeting held on October 19, 2020



Monya Jameson, General Manager



Racheal Garcia, Clerk of the Board



Brooks Douglass, Chairperson