



**NORTH OF THE RIVER RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS' REGULAR MEETING  
3825 RIVERLAKES DRIVE, BAKERSFIELD, CA 93312  
MONDAY, SEPTEMBER 18, 2023, 5:30 P.M.**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

**1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON CRYSTAL MADDEN AT 5:34 P.M.**

- 2. ROLL CALL:**
- BOARD MEMBERS PRESENT**  
BROOKS DOUGLASS; CRYSTAL MADDEN; JAMES NABORS;  
RYAN SKIDMORE; JENIFER VANALSTEIN
  - BOARD MEMBERS ABSENT**  
NONE
  - STAFF PRESENT**  
MIKE EVANS; RACHEAL GARCIA; ESTHER GRIJALVA;  
BRET HANEY; JASMIN LOBASSO; WAYNE MCARTHUR;  
STEPH THISIUS-SANDERS
  - LEGAL COUNSEL**  
JACOB THOMASY
  - PUBLIC PRESENT**  
JUSTIN BATEY (LEFT AT 5:45 P.M.)

**3. FLAG SALUTE:** Chairperson Crystal Madden led the flag salute.

**4. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

**5. CONSENT AGENDA**

**A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting**

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Douglass; VanAlstein: Ayes: Douglass; Madden; Nabors; Skidmore; VanAlstein.**

**Noes: None. Absent: None. Motion carried.**

**B. Approval of Minutes from the Board of Directors' Regular Meeting Held August 21, 2023**

Request by Clerk of the Board of Directors to approve the minutes from the August 21, 2023 Regular Board Meeting. BOARD APPROVED MINUTES.

**Douglass; VanAlstein: Ayes: Douglass; Madden; Nabors; Skidmore; VanAlstein.**

**Noes: None. Absent: None. Motion carried.**

**C. Receive and File Bills and Invoice**

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment, and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

**Douglass; VanAlstein: Ayes: Douglass; Madden; Nabors; Skidmore; VanAlstein.**

**Noes: None. Absent: None. Motion carried.**

**D. Approval of Bills Exceeding Policy Limit**

Accounts Payable Clerk Tammy Sturtevant requested approval of the bill exceeding policy limit related to the CAPRI Second Quarter of the Annual Contribution for Workers' Compensation. BOARD APPROVED THE BILLS EXCEEDING POLICY LIMIT.

**Douglass; VanAlstein: Ayes: Douglass; Madden; Nabors; Skidmore; VanAlstein.**

**Noes: None. Absent: None. Motion carried.**

**6. BOARD BUSINESS**

**A. Election of Officers**

A motion was made by Douglass seconded by Nabors to nominate Crystal Madden as Chairperson for a fifteen-month term.

A motion was made by Douglass seconded by Nabors to nominate Jenifer VanAlstein as Vice Chairperson for a fifteen-month term.

**Douglass; Nabors: Ayes: Douglass; Madden; Nabors; Skidmore; VanAlstein.**

**Noes: None. Absent: None. Motion carried.**

**B. Acquisition of Land to Satisfy the Quimby Act Per Agreement #NH011920, Resolution #32-23**

Planning and Construction Director Steph Thisius-Sanders requested adoption of Resolution #32-23 authorizing the addition of .5920 acres of parkland to the Nord-Hageman Site to satisfy the Quimby Act per agreement #N011920.

BOARD ADOPTED RESOLUTION #32-23.

**Douglass; Nabors: Ayes: Douglass; Madden; Nabors; Skidmore; VanAlstein. Noes: None. Absent: None. Motion carried.**

**C. Approval of Amendment to Agricultural Lease Per Agreement #NH011920, Resolution #33-23**

Planning and Construction Director Steph Thisius-Sanders requested adoption of Resolution #33-23 approving the amendment to agricultural lease per agreement #NH011920 to reflect the added .5920 acres of dedicated land.

BOARD ADOPTED RESOLUTION #33-23 APPROVING THE AMENDMENT.

**VanAlstein; Douglass: Ayes: Douglass; Madden; Nabors; Skidmore; VanAlstein.**

**Noes: None. Absent: None. Motion carried.**

**7. STAFF REPORTS**

**A. General Manager**

General Manager Bret Haney reported that the annual California Special District Association (CSDA) Conference provided great information to share with staff. He also reported that the Zoom policy discussed at the August meeting is still being finalized and will be brought to the Board in the next coming months. Mr. Haney informed the Board that staff has received the final claim for the NOR Pool. He also informed the Board of an incident at Greenacres Community Center during the Co-Op class. Staff is now reviewing policies and procedures to discuss participant safety.

**B. Capital Improvement Projects**

Planning and Construction Director Steph Thisius-Sanders provided an update on the property conveyance project. Staff is working on the Stockdale River Ranch Park and the Polo Dog Park. Ms. Thisius-Sanders reported that in the next few years more contracts will come to the Board for developer-built parks.

**C. Financial**

Finance Director Wayne McArthur reported that staff is continuing work for the annual audit.

**D. Personnel**

Human Resource Director Esther Grijalva reviewed the open positions and reviewed the fingerprinting process for volunteers and employees. She also thanked the management staff for putting together the staff appreciation barbeque. Ms. Grijalva also invited the Board to the staff Christmas party.

**E. Parks Division**

Superintendent of Parks and Facilities Mike Evans reported that the Riverview perimeter fence is complete, and the staff and neighbors noticed a reduction in unwanted traffic. Fixture installations at Westdale and North Rosedale Park are

complete, and staff is working on the restroom refresh project. Staff is also preparing for the Fall Festival at Almondale Park.

**F. Recreation and Community Services**

Superintendent of Recreation and Community Services Jasmin LoBasso highlighted the aquatics report in the board packet. The lesson enrollment was nearly full and it was a strong season. Ms. LoBasso also informed the Board of a partnership with the Kern County Library for the One Book Project. The District will get to highlight the adaptive playground at Fruitvale Norris Park. She also reported that the Robots 4 Tots and Fall Festival will take place in October.

**G. Training**

Reports Received and Filed.

**8. CORRESPONDENCE**

No Correspondence

**9. BOARD MEMBER COMMENTS**

Opportunity for the Board to comment on items not listed on the agenda

**BROOKS DOUGLASS** thanked the staff for their work.

**CRYSTAL MADDEN** thanked General Manager Bret Haney for inviting board members to the CSDA conference. It was a great and informative conference.

**JAMES NABORS** – No Comment

**RYAN SKIDMORE** – No Comment

**JENIFER VANALSTEIN** – No Comment

**10. EXECUTIVE SESSION**

**The Board of Directors entered into Executive Session at 6:23 P.M. for the following discussion:**

- A. Request for Executive Session Regarding Claim in the Matter of McCormick v CalPers, Government Code 54956.9**

**The Board Reconvened from Executive Session at 6:28 P.M.**

- A. Request for Executive Session Regarding Claim in the Matter of McCormick v CalPers, Government Code 54956.9**  
**BOARD VOTED UNANIMOUSLY TO DENY THE CLAIM.**

**11. ADJOURNMENT**


The meeting was adjourned at 6:29 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on October 16, 2023.

Minutes to be approved at Board  
Meeting held on October 16, 2023



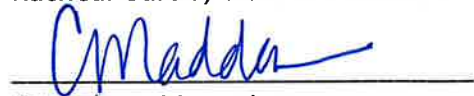
A handwritten signature in blue ink, appearing to be 'Bret Haney', is written above a horizontal line. Below the line, the name 'Bret Haney, General Manager' is printed. A large blue circle is drawn around the signature area.

Bret Haney, General Manager



A handwritten signature in blue ink, appearing to be 'Racheal Garcia', is written above a horizontal line. Below the line, the name 'Racheal Garcia, Clerk of the Board' is printed.

Racheal Garcia, Clerk of the Board



A handwritten signature in blue ink, appearing to be 'Crystal Madden', is written above a horizontal line. Below the line, the name 'Crystal Madden, Chairperson' is printed.

Crystal Madden, Chairperson