



# North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS' REGULAR MEETING  
3825 RIVERLAKES DRIVE, BAKERSFIELD, CA 93312  
MONDAY, MARCH 20, 2023, 5:30 P.M.**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

- 1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON STEVE RUETTGERS AT 5:30 P.M.**
  
- 2. ROLL CALL:**
  - BOARD MEMBERS PRESENT**  
BROOKS DOUGLASS; CRYSTAL MADDEN; STEVE RUETTGERS;  
JENIFER VANALSTEIN
  - BOARD MEMBERS ABSENT**  
JAMES NABORS
  - STAFF PRESENT**  
MIKE EVANS; RACHEAL GARCIA; ESTHER GRIJALVA;  
JASMIN LOBASSO; WAYNE MCARTHUR; STEPH THISIUS-SANDERS
  - LEGAL COUNSEL**  
NONE
  - PUBLIC PRESENT**  
CESAR CHAVEZ (LEFT AT 6:28 P.M.);  
PAMELA DERBY (ARRIVED AT 6:29 P.M.);  
ANDY STANLEY (LEFT AT 5:32 P.M.)

- 3. FLAG SALUTE:** Chairperson Steve Ruetters led the flag salute.

- 4. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

Andy Stanley requested the Board consider changing the date of the qualifying track meet or allowing times from the invitational track meet to advance. His daughter will be at a different school event during the qualifying meet.

**4. PUBLIC COMMENT CONT.**

Cesar Chavez commented that a proposal for an indoor public space for children's soccer was submitted to staff. He would like to observe the remainder of the meeting.

**5. CONSENT AGENDA**

**A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting**

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Douglass; Madden: Ayes: Douglass; Madden; Ruettgers; VanAlstein.**

**Noes: None. Absent: Nabors. Motion carried.**

**B. Approval of Minutes from the Board of Directors' Regular Meeting Held February 27, 2023**

Request by Clerk of the Board of Directors to approve the minutes from the February 27, 2023 Regular Board Meeting. BOARD APPROVED MINUTES.

**Douglass; Madden: Ayes: Douglass; Madden; Ruettgers; VanAlstein.**

**Noes: None. Absent: Nabors. Motion carried.**

**C. Approval of Minutes from the Board of Directors' Special Meeting Held March 6, 2023**

Request by Clerk of the Board of Directors to approve the minutes from the March 6, 2023 Special Board Meeting. BOARD APPROVED MINUTES.

**Douglass; Madden: Ayes: Douglass; Madden; Ruettgers; VanAlstein.**

**Noes: None. Absent: Nabors. Motion carried.**

**D. Receive and File Bills and Invoice**

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment, and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

**Douglass; Madden: Ayes: Douglass; Madden; Ruettgers; VanAlstein.**

**Noes: None. Absent: Nabors. Motion carried.**

**E. Approval of Bills Exceeding Policy Limit**

Accounts Payable Clerk Tammy Sturtevant requested approval of the bill exceeding policy limit related to CAPRI Fourth Quarter of Annual Contribution for Workers' Compensation. BOARD APPROVED THE BILLS EXCEEDING POLICY LIMIT.

**Douglass; Madden: Ayes: Douglass; Madden; Ruettgers; VanAlstein.**

**Noes: None. Absent: Nabors. Motion carried.**

**6. BOARD BUSINESS**

**A. Presentation of Annual Audit**

Interim General Manager Wayne McArthur provided the District's final audit for fiscal year ended June 30, 2022 to the Board. Mr. McArthur reviewed various components of the document including the report on financial statements, highlights, changes in net positions, property valuation and recommendations. AFTER DISCUSSION, THE BOARD RECEIVED AND FILED THE ANNUAL AUDIT FOR FISCAL YEAR ENDED JUNE 30, 2022.

**VanAlstein; Douglass: Ayes: Douglass; Madden; Ruetters; VanAlstein.  
Noes: None. Absent: Nabors. Motion carried.**

**B. Assessment Ballot on the Adoption of an Increase in Rosedale River Ranch Improvement District Service Charge, Resolution #07-23**

Staff provided a recommendation to approve Resolution #07-23, authorizing a "yes" vote to the proposed increase in the base service charge and potential future increases for the Rosedale Ranch Improvement District. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #07-23 AUTHORIZING A "YES" VOTE ON THE BALLOT.

**Madden; VanAlstein: Ayes: Madden; Ruetters; VanAlstein.  
Noes: None. Absent: Nabors. Abstain: Douglass. Motion carried.**

**C. Workers' Compensation and Liability Insurance Update**

Interim General Manager Wayne McArthur updated the Board on the status of the Workers' Compensation and Liability Insurance research. Staff provided the requested information to Special District Risk Management Authority (SDRMA) and Busby-Stone Risk Management. SDRMA confirmed an estimate can be provided in May. Busby-Stone Risk Management requested additional information be provided. Staff determined that the information cannot be provided. Busby-Stone Risk Management will adjust the request and resend. Board requested staff provide an update at the April meeting.

**7. STAFF REPORTS**

**A. General Manager**

No Report

**B. Capital Improvement Projects**

Planning and Construction Director Steph Thisius- Sanders shared a rendering of the Stockdale River Ranch Playground. She also reminded the Board that the Chevron North Meadows and NOR Park Maintenance Assessments will be discussed at the April meeting.

**C. Financial**

Interim General Manager Wayne McArthur reported that staff has started the budget process for fiscal year 2023-2024.

**D. Personnel**

Human Resource Director Esther Grijalva directed the Board to review the personnel report. She also reported that staff has attended recent job fairs and received applications.



**E. Parks Division**

Superintendent of Parks and Facilities Mike Evans reported that the Greenacres pool deck renovation project was advertised, field staff is working hard to keep up with weather, and staff completed the roof coating project for the daycare building at Riverview. Mr. Evans also reported that Park Maintenance Worker interviews were conducted and the District is getting closer to being fully staffed in time for Spring and Summer.

**F. Recreation and Community Services**

Superintendent of Recreation and Community Services Jasmine LoBasso provided the Summer Funbook and pool rental contract rates to the Board. Ms. LoBasso reported that the Spring Junior Theatre performance took place on March 13. Robots for Tots, Summer Ball, Spring Break Camp and District Track Meets will be taking place soon. She also reported that the District will participate in the Touch a Truck Event on March 25.

**G. Training**

Reports Received and Filed.

**8. CORRESPONDENCE**

No Correspondence

**9. BOARD MEMBER COMMENTS**

Opportunity for the Board to comment on items not listed on the agenda

**BROOKS DOUGLASS** – No Comment

**CRYSTAL MADDEN** commented that Planning and Construction Director Steph Thisius-Sanders did a great job with the Stockdale River Ranch playground.

**STEVE RUETTIGERS** – No Comment

**JENIFER VANALSTEIN** commented that she would like to see a strategic plan, review contracts older than five years, and possibly work with Open Door Network to fill open positions at the District.

**10. EXECUTIVE SESSION**

**The Board of Directors entered into Executive Session at 6:28 P.M. for the following discussions:**

- A.** Discussion RE Personnel Matters – Executive Recruitment for the Position of General Manager – Government Code 54957 (b)(1)

**The Board reconvened from Executive Session at 7:04P.M.**

- A.** Discussion RE Personnel Matters – Executive Recruitment for the Position of General Manager – Government Code 54957 (b)(1)

**No Action**

**11. ADJOURNMENT**

The meeting was adjourned at 7:04 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on April 17, 2023.

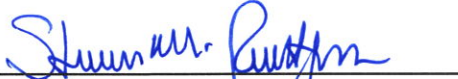
Minutes to be approved at Board Meeting held on April 17, 2023



Wayne McArthur, Interim General Manager



Racheal Garcia, Clerk of the Board



Steve Ruettgers Chairperson