



North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING
3825 RIVERLAKES DRIVE, BAKERSFIELD, CA 93312
MONDAY, MAY 16, 2022, 5:30 P.M.
MEETING CONDUCTED VIA WEBEX**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

- 1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON STEVE RUETTGERS AT 5:30 P.M.**

- 2. ROLL CALL:**
 - BOARD MEMBERS PRESENT**
 - BROOKS DOUGLASS; CRYSTAL MADDEN; STEVE RUETTGERS
 - BOARD MEMBERS ABSENT**
 - JAMES NABORS
 - STAFF PRESENT**
 - MIKE EVANS; RACHEAL GARCIA; ESTHER GRIJALVA;
MONYA JAMESON; WAYNE MCARTHUR; STEPH THISIUS-SANDERS
 - LEGAL COUNSEL**
 - NONE
 - PUBLIC PRESENT**
 - NONE

- 3. FLAG SALUTE:** Chairperson Steve Ruetters led the flag salute.

- 4. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

5. CONSENT AGENDA

A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Douglass; Madden: Ayes: Douglass; Madden; Ruetters.

Noes: None. Absent: Nabors. Motion carried.

B. Approval of Minutes from the Board of Directors' Regular Meeting Held April 18, 2022

Request by Clerk of the Board of Directors to approve the minutes from the April 18, 2022 Regular Board Meeting. BOARD APPROVED MINUTES.

Douglass; Madden: Ayes: Douglass; Madden; Ruetters.

Noes: None. Absent: Nabors. Motion carried.

C. Receive and File Bills and Invoice

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment, and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

Douglass; Madden: Ayes: Douglass; Madden; Ruetters.

Noes: None. Absent: Nabors. Motion carried.

D. Approval of Bills Exceeding Policy Limit

Accounts Payable Clerk Tammy Sturtevant requested approval of the bills exceeding policy limit related to Black Mountain Software Annual Service Support and Westamerica Bank Lease Agreement #11-005 FY 2021/2022.

Douglass; Madden: Ayes: Douglass; Madden; Ruetters.

Noes: None. Absent: Nabors. Motion carried.

E. Approval to Continue Video Conference Board Meetings, Resolution #10-22

Staff requested adoption of Resolution #10-22, re-ratifying the continued use of remote meetings/teleconferencing for all Board and Board Subcommittee Meetings pursuant to the provisions of Assembly Bill 361. Remote meetings are subject to certain conditions which will be evaluated by staff and placed on the consent agenda to be approved by the Board at each Board of Directors' Regular Meeting. BOARD APPROVED CONTINUED VIDEO CONFERENCING BOARD MEETINGS.

Douglass; Madden: Ayes: Douglass; Madden; Ruetters.

Noes: None. Absent: Nabors. Motion carried.

6. PUBLIC HEARING

A. Public Hearing and Approval of FY 2022-2023 Chevron North Meadows Assessments, Resolution #11-22

Chairperson Steve Ruetters opened the public hearing. No comments were received from the public. The hearing was then closed. BOARD ADOPTED RESOLUTION #11-22 AUTHORIZING AN INCREASE TO THE FY 2022-2023

ASSESSMENT FEES IN THE CHEVRON NORTH MEADOWS MAINTENANCE DISTRICT IN THE AMOUNT OF 7.40%.

Douglass; Madden: Ayes: Douglass; Madden; Ruetters.

Noes: None. Absent: Nabors. Motion carried.

B. Public Hearing and Approval of FY 2022-2023 NOR Park Maintenance Assessments, Resolution #12-22

Chairperson Steve Ruetters opened the public hearing. No comments were received from the public. The hearing was then closed. BOARD ADOPTED RESOLUTION #12-22 AUTHORIZING AN INCREASE TO THE FY 2022-2023 ASSESSMENT FEES IN THE NOR PARK MAINTENANCE DISTRICT IN THE AMOUNT OF 7.40%.

Douglass; Madden: Ayes: Douglass; Madden; Ruetters.

Noes: None. Absent: Nabors. Motion carried.

7. BOARD BUSINESS

A. Discussion and Direction Regarding Request for Use of Riverlakes Property for Halloween Event

Staff requested agenda item be tabled until further information is gathered.

8. STAFF REPORTS

A. General Manager Report

General Manager Monya Jameson provided an update on the status of the Consolidated Transportation Services Agency (CTSA) program transition to Golden Empire Transit (GET). GET's program will be called On-Demand Assist and will have extended program days and times beginning July 1, 2022. The service area will be similar to the current CTSA service area. The fees will be adjusted dependent upon the distance traveled. Ms. Jameson also commented that five current CTSA employees will remain employed with the District.

B. Marketing Report

General Manager Monya Jameson reported that staff is anticipating direction from the California Governor to request or require board meetings continue to be accessible virtually. The current District set-up is not ideal, and staff is working with V-Tech to gather pricing on microphones for each Board Member.

C. Capital Improvement Projects

Planning and Construction Director Steph Thisius-Sanders referred to the Capital Improvement Project Reports in the Board Packet. Ms. Thisius-Sanders commented that staff has been reviewing the phases of Stockdale River Ranch to ensure the District is able to maintain the park.

D. Financial Report

Finance Director Wayne McArthur reported that staff has been working on the FY 2022-2023 budget and working on the Aging and Adult Services, First 5, and Standard School District Explorer programs. Mr. McArthur provided an update regarding staff research on the general liability and workers' compensation coverage providers. A great deal of staff time will be needed to gather the information needed to obtain other bids and he was unable to find a local

consultant. The Board provided direction to continue gathering information to go to bid and provide the findings.

E. Personnel Report

Human Resources Director Esther Grijalva reported that the District completed hiring for aquatics and is currently working on hiring for the Standard School District Explorer Summer Camp and the CTSA staff that applied for open positions within the District. The deadline for applications for the Superintendent of Recreation and Community Services has closed and six applications were received. Interviews have been scheduled for next week. Ms. Grijalva also informed the Board that staff is preparing to implement the District's new Human Resources Software NEOGov that should be operational by the end of May.

F. Parks Division Report

Superintendent of Parks and Facilities Mike Evans informed the Board that staff has completed multiple projects including replacing the bleachers at North Beardsley Park, beginning the process of completing the fence at the North Beardsley Skate Park, resurfacing the Greenacres Pickleplex, and removing plants in the Riverlakes Ranch Community Center grass area that were causing a safety concern. Mr. Evans also reported that he met with Enterprise Fleet Management and determined the equity on the vehicles being returned will be \$16,000 each rather than the \$5,500 to \$6,500 estimated. This will reduce District costs.

G. Recreation Report

General Manager Monya Jameson reported that after thirty-five years of service, Recreation Supervisor Brian Yackovich has retired. By contracting with i-9 Sports for After School Sports programs, his position has been filled and one Coordinator position eliminated. Ms. Jameson reported that staff received positive feedback regarding the After School Track Program. Ms. Jameson also informed the Board that while the increase in activities and reservations at District facilities has placed pressure on staff, the team is happy to see the community in our parks and enjoying our programs.

H. Training Report

REPORTS RECEIVED AND FILED.

9. CORRESPONDENCE

No Correspondence

10. BOARD MEMBER COMMENTS

Opportunity for the Board to comment on items not listed on the agenda

BROOKS DOUGLASS requested that an item be placed on the next agenda requiring the Board to approve any agreements that effect potential District revenue and agreements that increase District liability.

CRYSTAL MADDEN – No Comment

STEVE RUETTIGERS - No Comment

11. EXECUTIVE SESSION

The Board of Directors entered into Executive Session at 6:07 P.M. for the following discussions:

- A. Request for Executive Session Regarding Claim in the Matter of Susan Wright vs. North of the River Recreation and Park District – Government Code 54956.9
- B. Request for Executive Session Regarding General Manager Performance Evaluation – Government Code 54957

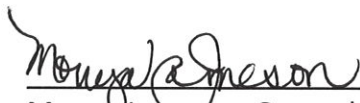
The Board Reconvened from Executive Session at 7:29 P.M.

- A. Request for Executive Session Regarding Claim in the Matter of Susan Wright vs. North of the River Recreation and Park District – Government Code 54956.9
THE CLAIM WAS REJECTED BY UNANIMOUS VOTE.
- B. Request for Executive Session Regarding General Manager Performance Evaluation – Government Code 54957
NO ACTION TAKEN.


12. ADJOURNMENT

The meeting was adjourned at 7:30 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on June 20, 2022.

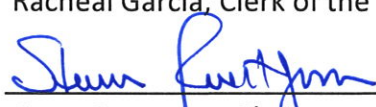
Minutes to be approved at Board Meeting held on June 20, 2022



Monya Jameson, General Manager



Racheal Garcia, Clerk of the Board



Steve Ruettgers, Chairperson