



North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING
3825 RIVERLAKES DRIVE, BAKERSFIELD, CA 93312
MONDAY, FEBRUARY 22, 2021, 5:30 P.M.
MEETING CONDUCTED VIA WEBEX**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON BOB LERUDE AT 5:32 P.M.

- 2. ROLL CALL:**
- BOARD MEMBERS PRESENT**
DONNA CLOPTON; BROOKS DOUGLASS; JIM ECKROTH;
BOB LERUDE; STEVE RUETTGERS
 - BOARD MEMBERS ABSENT**
NONE
 - STAFF PRESENT**
RACHEAL GARCIA; JOSH HERRBOLDT; MONYA JAMESON;
LISA PLANK; STEPH SANDERS
 - LEGAL COUNSEL**
NONE
 - PUBLIC PRESENT**
TIFFANY NICHOLS; BRAD DEBRANCH; BRUCE DAVIS;
JEFF EITTREIM

3. FLAG SALUTE: Chairperson Bob Lerude led the flag salute.

4. PUBLIC COMMENTS

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

Tiffany Nichols expressed her concerns with the lack of attention she believes the District has paid to parks in the Oildale area and requested an agenda item be included on the next board meeting. Chairperson Bob Lerude commented that staff will again follow-up and place an item on the March agenda. Vice Chairperson Steve Ruettgers requested staff reports and photos be included.

5. CONSENT AGENDA

A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Douglass; Eckroth: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruetters. Noes: None. Absent: None. Motion carried

B. Approval of Minutes from the Board of Directors' Regular Meeting Held January 25, 2021

Request by Clerk of the Board of Directors to approve the minutes from the January 25, 2021 Regular Board Meeting. BOARD APPROVED MINUTES.

Douglass; Eckroth: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruetters. Noes: None. Absent: None. Motion carried

C. Receive and File Bills and Invoice

A monthly voucher list of bills submitted for payment during the previous two months was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

Douglass; Eckroth: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruetters. Noes: None. Absent: None. Motion carried

6. BOARD BUSINESS

A. Approval of Lease Agreement with Kern High School District for the Use of Greenacres Pool for Swim Team Practices, Resolution #03-21

General Manager Monya Jameson requested approval of Resolution #03-21 authorizing the agreement with Kern High School District for the use of Greenacres Pool during the period of March 1, 2021 through May 21, 2021. In January 2020 an agreement was developed and approved by legal counsel that defines responsibilities and expectations for the use of the District's pool facilities for competitive swim team practices. AFTER DISCUSSION, THE BOARD ADOPTED RESOLUTION #03-21 APPROVING THE LEASE AGREEMENT WITH KERN HIGH SCHOOL DISTRICT FOR THE USE OF GREENACRES POOL FOR SWIM TEAM PRACTICE.

Eckroth; Ruetters: Ayes: Clopton; Eckroth; Lerude; Ruetters. Noes: None. Absent: None. Abstain: Douglass. Motion carried

B. Approval of Revisions to Policy 6-113, Fixed Asset Inventory Control, Resolution #04-21

General Manager Monya Jameson requested adoption of Resolution #04-21 approving revisions to Policy 6-113, Fixed Asset Inventory Control. The District Policy Manual was adopted February 2009. Since that time, Government Code Sections 54220 through 54234, otherwise known as the Surplus Land Act have been amended. After review, legal counsel recommended amending Policy 6-113 to remove the Disposal of Surplus Property portion. AFTER DISCUSSION, THE

BOARD ADOPTED RESOLUTION #04-21 APPROVING REVISIONS TO POLICY 6-113, FIXED ASSET INVENTORY CONTROL.

**Douglass; Ruetters: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruetters.
Noes: None. Absent: None. Motion carried**

C. Approval of Policy 6-119, Disposal of Surplus Property

General Manager Monya Jameson requested adoption of Resolution #05-21 approving Policy 6-119, Disposal of Surplus Property. Government Code Sections 54220 through 54234, otherwise known as the Surplus Land Act has been amended. Legal counsel has reviewed the amendments and created a new policy which better aligns the District's Surplus Property Policy with the Surplus Land Act. AFTER DISCUSSION, THE BOARD ADOPTED RESOLUTION #05-21 APPROVING POLICY 6-119, DISPOSAL OF SURPLUS PROPERTY.

**Ruetters; Eckroth: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruetters.
Noes: None. Absent: None. Motion carried**

D. Capital Facility Workshop

Planner/Landscape Architect Steph Sanders and Park Development Technician Josh Herrboldt facilitated the Capital Project Workshop providing current year accomplishments, FY 2021-2022 goals and District development. Ms. Sanders introduced Bolthouse Properties Project Planner Brad DeBranch to discuss Stockdale River Ranch, the District's first developer-built park. Mr. DeBranch discussed Bolthouse history, the Stockdale River Ranch master plan, and estimated timeline.

7. STAFF REPORTS

A. General Manager Report

General Manager Monya Jameson informed the Board that she will soon complete her second year as General Manager and an evaluation needs to be scheduled for next month.

B. Marketing Report

Marketing Director Lisa Plank reported on the Valentine's Cookie Cruise event. Ninety-Nine kits were reserved. In March the District will offer a Shamrock event. Rocks will be painted gold or with shamrocks and placed in parks for families to find. Prizes and discounts on future events will be awarded to patrons that find the rocks. April will include an Easter egg event and May will include a succulent kit event. Ms. Plank reported that staff is working with Streamline to create a staff/Board of Directors portal on the District website. Staff participated in a demo today and are excited to increase interagency communication. The launch is scheduled for May 1st.

C. Capital Improvement Projects

Park Planner/Landscape Architect Steph Sanders reported she was asked by the California Special District Association (CSDA) to serve on a Legislative Committee that would educate both state and federal elected officials on why special districts should receive additional funding. Ms. Sanders shared the script of her presentation with the Board. Ms. Sanders informed the Board that staff is busy with the application for the Standard Park grant which is due March 12.

Community input is required, and staff is in the process of collecting surveys from the residents living within a half mile radius of the park.

D. Financial Report

General Manager Monya Jameson reported that the audit is complete. Overall, District expenses were where they should be at midyear. Staff has started the budget process for fiscal year 2021-2022. The Finance Director is planning to reformat the budget document and service plans.

E. Personnel Report

General Manager Monya Jameson reported that while there have been several challenges with staffing over the past year due to COVID, the District is currently fully staffed. Some staff who have been working remotely are back in the office.

F. Parks Division Report

General Manager Monya Jameson reported that the parks reorganization is complete. The reorganization will be beneficial to the District in many ways. Ms. Jameson informed the Board that due to multiple complaints regarding the condition of the Standard Park bathrooms, one park staff member took extra time to clean, power wash and paint restrooms all on his own accord. Ms. Jameson reported she will be joining Oildale Community Action Team (OCAT) on one of their park walks in the near future.

G. Recreation Program Report

General Manager Monya Jameson reported the District is now offering some recreation programming. Staff is meeting with potential new partners to bring more to the District. The Riverlakes office has opened to take reservations for fields and shelters. The community is appreciative and understanding of following guidelines. The Virtual Preschool is doing an excellent job. Staff is excited to see community members back in the office.

H. Training Report

REPORTS RECEIVED AND FILED.

8. CORRESPONDENCE

9. BOARD MEMBER COMMENTS

Opportunity for the Board to comment on items not listed on the agenda

BOB LERUDE thanked the public for participating and thanked staff for the hard work. Mr. Lerude will meet with Ms. Jameson to discuss the items to be included on the March meeting agenda.

DONNA CLOPTON thanked Monya Jameson for visiting Standard Park to follow up on the calls received regarding the bathrooms. Ms. Clopton looks forward to future improvements.

BROOKS DOUGLASS thanked Steph Sanders for her work on the Capital Facilities Workshop and for inviting Bolthouse Properties to participate.

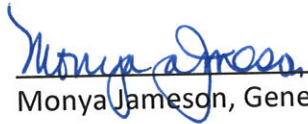
JIM ECKROTH thanked Steph Sanders for the presentation.

STEVE RUETTIGERS – No Comment


10. ADJOURNMENT

The meeting was adjourned at 7:28 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on March 15, 2021.

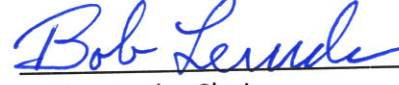
Minutes to be approved at Board
Meeting held on March 15, 2021



Monya Jameson, General Manager



Racheal Garcia, Clerk of the Board



Bob Lerude, Chairperson