



# North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS' REGULAR MEETING  
3825 RIVERLAKES DRIVE, BAKERSFIELD, CA 93312  
MONDAY, APRIL 18, 2022, 5:30 P.M.  
MEETING CONDUCTED VIA WEBEX**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

**1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON STEVE RUETTIGERS AT 5:30 P.M.**

- 2. ROLL CALL:**
- BOARD MEMBERS PRESENT**  
DONNA CLOPTON; CRYSTAL MADDEN;  
JAMES NABORS (ARRIVED AT 5:33P.M.); STEVE RUETTIGERS
  - BOARD MEMBERS ABSENT**  
BROOKS DOUGLASS
  - STAFF PRESENT**  
MIKE EVANS; RACHEAL GARCIA; ESTHER GRIJALVA;  
WAYNE MCARTHUR; JANETT MILLER; MARLYN SILVA;  
STEPH THISIUS-SANDERS
  - LEGAL COUNSEL**  
NONE
  - PUBLIC PRESENT**  
STEVE BARNES (LEFT AT 5:35P.M);  
TODDASH KIM (LEFT AT 5:35P.M);  
JANET SANDERS (LEFT AT 5:35P.M);  
BOB SNODDY; ROBERT WILLIAMS (LEFT AT 5:35P.M)

**3. FLAG SALUTE:** Chairperson Steve Ruetters led the flag salute.

**4. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

**5. CONSENT AGENDA**

**A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting**

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Madden; Clopton: Ayes: Clopton; Madden; Ruettggers.**

**Noes: None. Absent: Douglass; Nabors. Motion carried.**

**B. Approval of Minutes from the Board of Directors' Regular Meeting Held March 21, 2022**

Request by Clerk of the Board of Directors to approve the minutes from the March 21, 2022 Regular Board Meeting. BOARD APPROVED MINUTES.

**Madden; Clopton: Ayes: Clopton; Madden; Ruettggers.**

**Noes: None. Absent: Douglass; Nabors. Motion carried.**

**C. Receive and File Bills and Invoice**

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment, and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

**Madden; Clopton: Ayes: Clopton; Madden; Ruettggers.**

**Noes: None. Absent: Douglass; Nabors. Motion carried.**

**D. Approval to Continue Video Conference Board Meetings, Resolution #05-22**

Staff requested adoption of Resolution #05-22, re-ratifying the continued use of remote meetings/teleconferencing for all Board and Board Subcommittee Meetings pursuant to the provisions of Assembly Bill 361. Remote meetings are subject to certain conditions which will be evaluated by staff and placed on the consent agenda to be approved by the Board at each Board of Directors' Regular Meeting. BOARD APPROVED CONTINUED VIDEO CONFERENCING BOARD MEETINGS.

**Madden; Clopton: Ayes: Clopton; Madden; Ruettggers.**

**Noes: None. Absent: Douglass; Nabors. Motion carried.**

**6. PUBLIC HEARING**

**A. Public Hearing Regarding Unmet Transit Needs, Resolution #06-22**

The hearing was opened by Chairperson Steve Ruettggers. No public comments were received. The hearing was then closed. BOARD ADOPTED RESOLUTION #06-22 RESOLVING THAT THERE WERE NO UNMET TRANSIT NEEDS RECEIVED AND THAT THESE FINDINGS WILL BE FORWARDED TO THE KERN COUNCIL OF GOVERNMENTS.

**Clopton; Madden: Ayes: Clopton; Madden; Nabors; Ruettggers.**

**Noes: None. Absent: Douglass. Motion carried.**

**7. BOARD BUSINESS****A. Presentation of Annual Audit**

Finance Director Wayne McArthur provided Board Members a copy of the District's final audit for fiscal year ending June 30, 2021, and reviewed various components of the document. AFTER DISCUSSION, THE BOARD RECEIVED AND FILED THE ANNUAL AUDIT FOR FISCAL YEAR ENDING JUNE 30, 2021.

**B. Approval of Amendment No. 3 to Agreement 445-2021 for Title III C Congregate and Home Delivered Nutrition Services, Resolution #07-22**

Finance Director Wayne McArthur requested adoption of Resolution #07-22 approving Amendment No. 3 to Agreement 445-2021 for Title III C Congregate and Home Delivered Nutrition Services between North of the River Recreation and Park District and the County of Kern. The amendment will provide an increase of \$1,031 in total funding for the full term of the agreement ending June 30, 2022. Staff responded to Board inquiries. AFTER DISCUSSION, THE BOARD ADOPTED RESOLUTION #07-22 APPROVING AMENDMENT NO. 3 FOR NUTRITION SERVICES AGREEMENT.

**Madden; Clopton: Ayes: Clopton; Madden; Nabors; Ruetters.**

**Noes: None. Absent: Douglass. Motion carried.**

**C. Authorization to Submit Application to San Joaquin Valley Air Pollution Control District Public Benefit Grant Program to Acquire Electric Utility Vehicles, Resolution #08-22**

Superintendent of Parks and Facilities Mike Evans requested authorization to apply to San Joaquin Valley Air Pollution Control District Benefit Grant Program. The District can receive funds to acquire electric utility vehicles to be used for the Parks Division. AFTER DISCUSSION, THE BOARD ADOPTED RESOLUTION #08-22 AUTHORIZING STAFF TO SUBMIT THE APPLICATION WITH SAN JOAQUIN VALLEY AIR POLLUTION CONTROL DISTRICT FOR THE BENEFIT GRANT PROGRAM.

**Madden; Clopton: Ayes: Clopton; Madden; Nabors; Ruetters.**

**Noes: None. Absent: Douglass. Motion carried.**

**D. Authorization to Submit Resolution to Oppose Ballot Initiative 21-0042A1, Resolution #09-22**

Planning and Construction Director Steph Thisius-Sanders requested Board authorization to submit a resolution to oppose ballot initiative 21-0042A1. The initiative would result in the loss of critical state and local funding, restricting the ability of local agencies and the State of California to fund services and infrastructure. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #09-22 AUTHORIZING STAFF TO SUBMIT RESOLUTION TO OPPOSE BALLOT INITIATIVE 21-0042A1.

**Madden; Nabors: Ayes: Clopton; Madden; Nabors; Ruetters.**

**Noes: None. Absent: Douglass. Motion carried.**

**E. Discussion and Direction Regarding Chevron North Meadows Assessments**

The North Meadows Assessments engineer's report prepared in 2005 included language to facilitate adjustments made after FY 2006-2007 based on the

California Consumer Price Index (CPI). Staff has received information that the CPI for FY 2022-2023 will increase by 7.4%. Staff recommends applying the current CPI because of the volatile state of the current economy as costs for labor, supplies and equipment continue to increase due to inflation. AFTER DISCUSSION, BOARD GAVE DIRECTION TO MOVE FORWARD WITH THE RECOMMENDATION.

**F. Discussion and Direction Regarding NOR Park Maintenance District**

The engineer's report prepared in 2006 for the NOR Park Maintenance District provides for adjustments based on the Consumer Price Index (CPI). The NOR Park Maintenance District was established to set aside funds to assist with park maintenance costs created by new development within the District. Staff has received information that the CPI for FY 2022-2023 will increase by 7.4%. Staff recommends a 7.4% increase to the NOR Park Maintenance District assessments. AFTER DISCUSSION, BOARD GAVE DIRECTION TO MOVE FORWARD WITH THE RECOMMENDATION.

**G. Election of Vice Chairperson**

A motion was made by James Nabors; seconded by Donna Clopton to nominate Crystal Madden as 2022 Vice Chairperson.

**Nabors; Clopton: Ayes: Clopton; Madden; Nabors; Ruetters.**

**Noes: None. Absent: Douglass. Motion carried.**

**8. STAFF REPORTS**

**A. General Manager Report**

No Report.

**B. Marketing Report**

Planning and Construction Director Steph Thisius-Sanders reported that the Summer and Aquatics Funbook have been mailed out and are available at the District community centers. Marketing is currently working on creating banners and social media posts for upcoming activities. Ms. Thisius-Sanders reported that the District had the annual egg hunt at Emerald Cove Park on Saturday, swim lesson registration will begin May 11, 2022 and the District will be accepting pool rentals this summer.

**C. Capital Improvement Projects**

Planning and Construction Director Steph Thisius-Sanders reported that she did not receive inquiries from the Board regarding the Capital Improvement Workshop. Ms. Thisius-Sanders also reported that development is occurring and can be reviewed in the reports provided in the Board packet.

**D. Financial Report**

No Report.

**E. Personnel Report**

Human Resources Director Esther Grijalva reported that the position for Superintendent of Recreation and Community Services was opened on March 1, 2022 and received only one application. The deadline has been extended to May 13, 2022. The District has received an additional three applications. Part-time

Park Maintenance Workers and sub positions for custodians, facility attendants, neighborhood place teachers, office clerks, and park rangers are still needed.

**F. Parks Division Report**

Superintendent of Parks and Facilities Mike Evans reported that staff is busy with equipment, irrigation and spray park maintenance. The District will utilize the 2016 staggered spray park schedule which will accommodate water restrictions. Mr. Evans reported that park staff had a busy Monday cleaning up the parks after the Easter holiday.

**G. Recreation Program Report**

Recreation Supervisor Marlyn Silva gave a presentation regarding the 2022 track meets, Youth Spring Break Camp and Upcoming Youth Summer Camp.

**H. Training Report**

REPORTS RECEIVED AND FILED.

**9. CORRESPONDENCE**

No Correspondence

**10. BOARD MEMBER COMMENTS**

Opportunity for the Board to comment on items not listed on the agenda

**DONNA CLOPTON** – No Comment

**CRYSTAL MADDEN** – No Comment

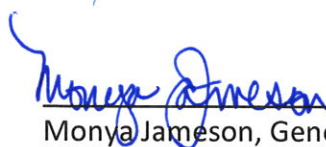
**JAMES NABORS** – No Comment


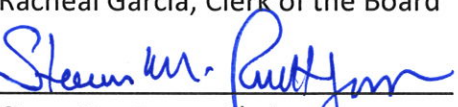
**STEVE RUETTGERS** congratulated Board Member Crystal Madden for being appointed as Vice-Chairperson.

**11. ADJOURNMENT**

The meeting was adjourned at 6:25p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on May 16, 2022.

Minutes to be approved at Board  
Meeting held on May 16, 2022

  
Monya Jameson, General Manager

  
Racheal Garcia, Clerk of the Board  
  
Steve Ruetters, Chairperson