



# North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS' REGULAR MEETING  
3825 RIVERLAKES DRIVE, BAKERSFIELD, CA 93312  
MONDAY, NOVEMBER 15, 2021, 5:30 P.M.  
MEETING CONDUCTED VIA WEBEX**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

- 1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON STEVE RUETTGERS AT 5:31 P.M.**
  
- 2. ROLL CALL:**
  - BOARD MEMBERS PRESENT**  
DONNA CLOPTON; BROOKS DOUGLASS; JIM ECKROTH;  
JAMES NABORS (ARRIVED AT 5:41P.M.); STEVE RUETTGERS
  - BOARD MEMBERS ABSENT**  
NONE
  - STAFF PRESENT**  
RACHEAL GARCIA; MONYA JAMESON; WAYNE MCARTHUR;  
STEPH THISIUS-SANDERS
  - LEGAL COUNSEL**  
NONE
  - PUBLIC PRESENT**  
NONE
  
- 3. FLAG SALUTE:** Chairperson Steve Ruettgers led the flag salute.

Chairperson Steve Ruettgers requested a moment of silence in honor of District employee Lisa Plank.

**4. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

**5. CONSENT AGENDA**

**A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting**

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Douglass; Eckroth: Ayes: Clopton; Douglass; Eckroth; Ruetters.**

**Noes: None. Absent: Nabors. Motion carried.**

**B. Approval of Minutes from the Board of Directors' Regular Meeting Held October 18, 2021**

Request by Clerk of the Board of Directors to approve the minutes from the October 18, 2021 Regular Board Meeting. BOARD APPROVED MINUTES.

**Douglass; Eckroth: Ayes: Clopton; Douglass; Eckroth; Ruetters.**

**Noes: None. Absent: Nabors. Motion carried.**

**C. Approval of Minutes from the Board of Directors' Special Meeting Held October 27, 2021**

Request by Clerk of the Board of Directors to approve the minutes from the October 27, 2021 Special Board Meeting. BOARD APPROVED MINUTES.

**Douglass; Eckroth: Ayes: Clopton; Douglass; Eckroth; Ruetters.**

**Noes: None. Absent: Nabors. Motion carried.**

**D. Receive and File Bills and Invoice**

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

**Douglass; Eckroth: Ayes: Clopton; Douglass; Eckroth; Ruetters.**

**Noes: None. Absent: Nabors. Motion carried.**

**E. Approval of 2022 District Holiday Schedule**

Staff requested approval of the 2022 District Holiday Schedule. BOARD APPROVED THE 2022 DISTRICT HOLIDAY SCHEDULE.

**Douglass; Eckroth: Ayes: Clopton; Douglass; Eckroth; Ruetters.**

**Noes: None. Absent: Nabors. Motion carried.**

**F. Approval to Continue Video Conference Board Meetings, Resolution #33-21**

Staff requested adoption of Resolution #33-21, re-ratifying the continued use of remote meetings/teleconferencing for all Board and Board Subcommittee Meetings pursuant to the provisions of Assembly Bill 361. Remote meetings are subject to certain conditions which will be evaluated by staff and placed on the consent agenda to be approved by the Board at each Board of Directors' Regular Meeting. BOARD APPROVED CONTINUED VIDEO CONFERENCING BOARD MEETINGS.

**Douglass; Eckroth: Ayes: Clopton; Douglass; Eckroth; Ruetters.**

**Noes: None. Absent: Nabors. Motion carried.**

**6. BOARD BUSINESS****A. 2022 Board Meeting Schedule**

General Manager Monya Jameson presented the proposed 2022 board meeting schedule to the Board. AFTER DISCUSSION, BOARD APPROVED PROPOSED 2022 MEETING DATES.

**Douglass; Eckroth: Ayes: Clopton; Douglass; Eckroth; Ruetters.**

**Noes: None. Absent: Nabors. Motion carried.**

**B. Discussion and Direction Regarding an Employee Salary Adjustment, Resolution #34-21**

Finance Director Wayne McArthur requested adoption of Resolution #34-21, approving a five percent COLA salary schedule adjustment for regular full-time and regular part-time District employees retroactive to July 1, 2021. A COLA salary adjustment has not been received for seven years and the cost of living from 2015 to 2021 has increased by 16%. Staff responded to board inquiries. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #34-21 APPROVING THE COLA SALARY ADJUSTMENT FOR REGULAR FULL-TIME AND REGULAR PART-TIME DISTRICT EMPLOYEES.

**Eckroth; Nabors: Ayes: Clopton; Douglass; Eckroth; Nabors; Ruetters.**

**Noes: None. Absent: None. Motion carried.**

**7. STAFF REPORTS****A. General Manager Report**

General Manager Monya Jameson thanked Recreation Supervisor Lauren Cronk, staff and volunteers that assisted with the NOR Fall Festival.

**B. Marketing Report**

No Report

**C. Capital Improvement Projects**

Planning and Construction Director Steph Thisius-Sanders reviewed the infographic included in the board packet to provide a status update on capital improvement, finance, and major maintenance projects currently active. Ms. Thisius-Sanders reported that seventy eight percent of Board approved projects are active, and staff will begin planning for the upcoming budget and CIP Presentation and Review.

**D. Financial Report**

No Report

**E. Personnel Report**

No Report

**F. Parks Division Report**

General Manager Monya Jameson reported that Superintendent of Parks and Facilities Mike Evans is currently attending the Maintenance Management School offered by California Park and Recreation Society (CPRS). Mr. Evans provided a report regarding the implementation of weekly tailgate safety trainings to add to standard trainings. Mr. Evans also reported that the District has one certified playground inspector. Staff is currently meeting with the inspector to determine what should be inspected daily.

**G. Recreation Program Report**

General Manager Monya Jameson reported that registration is going well for District programs. The current Tennis program has ninety-one participants enrolled. Ms. Jameson also provided a reminder from Recreation Supervisor Lauren Cronk regarding the upcoming NOR Christmas Parade scheduled for December 11, 2021.

**H. Training Report**

REPORTS RECEIVED AND FILED.

**8. CORRESPONDENCE**

No Correspondence.

**9. BOARD MEMBER COMMENTS**

Opportunity for the Board to comment on items not listed on the agenda

**DONNA CLOPTON** – No Comment

**BROOKS DOUGLASS** commended staff and volunteers who worked at the Fall Festival. All who were in attendance appeared to be having a great time.

**JIM ECKROTH** – No Comment

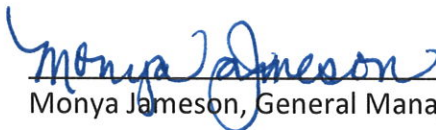
**JAMES NABORS** – No Comment


**STEVE RUETTIGERS** – No Comment

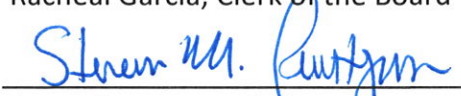
**10. ADJOURNMENT**

The meeting was adjourned at 6:04 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on December 20, 2021.

Minutes to be approved at Board  
Meeting held on December 20, 2021

  
\_\_\_\_\_  
Monya Jameson, General Manager

  
\_\_\_\_\_  
Racheal Garcia, Clerk of the Board

  
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Steve Ruettgers, Chairperson