



# North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS' REGULAR MEETING  
3825 RIVERLAKES DRIVE, BAKERSFIELD, CA 93312  
MONDAY, DECEMBER 19, 2022, 5:30 P.M.**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

**1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON STEVE RUETTGENS AT 5:30 P.M.**

**2. ROLL CALL:**

**BOARD MEMBERS PRESENT**

BROOKS DOUGLASS; CRYSTAL MADDEN;  
JAMES NABORS (ARRIVED AT 5:37 P.M.);  
STEVE RUETTGENS; JENIFER VANALSTEIN

**BOARD MEMBERS ABSENT**

NONE

**STAFF PRESENT**

MONYA JAMESON; WAYNE MCARTHUR  
LEFT AT 6:17PM:

MIKE EVANS; RACHEAL GARCIA; ESTHER GRIJALVA  
JASMIN LOBASSO; STEPH THISIUS-SANDERS

**LEGAL COUNSEL**

NONE

**PUBLIC PRESENT**

NONE

**3. FLAG SALUTE:** Chairperson Steve Ruettgens led the flag salute.

**4. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

**5. CONSENT AGENDA**

**A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting**

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Douglass; Madden: Ayes: Douglass; Madden; Ruettggers; VanAlstein.  
Noes: None. Absent: Nabors. Motion carried.**

**B. Approval of Minutes from the Board of Directors' Regular Meeting Held November 21, 2022**

Request by Clerk of the Board of Directors to approve the minutes from the November 21, 2022 Regular Board Meeting. BOARD APPROVED MINUTES.

**Douglass; Madden: Ayes: Douglass; Madden; Ruettggers; VanAlstein.  
Noes: None. Absent: Nabors. Motion carried.**

**C. Receive and File Bills and Invoice**

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment, and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

**Douglass; Madden: Ayes: Douglass; Madden; Ruettggers; VanAlstein.  
Noes: None. Absent: Nabors. Motion carried.**

**D. Approval of Bills Exceeding Policy Limit**

Accounts Payable Clerk Tammy Sturtevant requested approval of the bills exceeding policy limit related to WestAmerica bank lease agreement payment, CAPRI Second Half of Annual Contribution for Property and Liability, and CAPRI Third Quarter of the Annual Contribution for Workers' Compensation.

**Douglass; Madden: Ayes: Douglass; Madden; Ruettggers; VanAlstein.  
Noes: None. Absent: Nabors. Motion carried.**

**E. Approval to Continue Video Conference Board Meetings, Resolution #41-22**

Staff requested adoption of Resolution #41-22, re-ratifying the continued use of remote meetings for all Board and Board Subcommittee Meetings pursuant to the provisions of Assembly Bill 361. Remote meetings are subject to certain conditions which will be evaluated by staff and placed on the consent agenda to be approved by the Board at each Board of Directors' Regular Meeting. BOARD APPROVED CONTINUED VIDEO CONFERENCING BOARD MEETINGS.

**Douglass; Madden: Ayes: Douglass; Madden; Ruettggers; VanAlstein.  
Noes: None. Absent: Nabors. Motion carried.**

**6. BOARD BUSINESS**

**A. Approval to Contract for Pre-Disposition Real Estate Advisory and Brokerage Services for NOR Properties, Resolution #42-22**

Planning and Construction Director Steph Thisius-Sanders requested adoption of Resolution #42-22 approving the contract for pre-disposition real estate advisory and brokerage services for the North Chester Warehouse, Consolidated

Transportation Services Agency Property and Rosedale Park site. AFTER DISCUSSION, BOARD DIRECTED STAFF TO MAKE MODIFICATIONS TO THE RESOLUTION.

**No Action Taken.**

**B. Appointment of Board of Directors Legislative Liaison, Resolution #43-22**

Staff requested adoption of Resolution #43-22, appointing Board Member Jenifer VanAlstein as the legislative liaison between District staff and the Board of Directors. The appointment is not a legislative body, nor should the appointment allow for direction and decision-making outside the District's governing body. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #43-22, APPOINTING JENIFER VANALSTEIN AS THE BOARD OF DIRECTORS LEGISLATIVE LIAISON.

**Douglass; Nabors: Ayes: Douglass; Madden; Nabors; Ruetters; VanAlstein. Noes: None. Absent: None. Motion carried.**

**C. Election of Officers**

A motion was made by Douglass seconded by VanAlstein to nominate Steve Ruetters as 2023 Chairperson

A motion was made by Douglass seconded by VanAlstein to nominate Crystal Madden as 2023 Vice Chairperson

**Douglass; VanAlstein: Ayes: Douglass; Madden; Nabors; Ruetters; VanAlstein. Noes: None. Absent: None. Motion carried.**

**7. STAFF REPORTS**

**A. General Manager**

General Manager Monya Jameson commented that she has enjoyed working with everyone. She will provide a written summary for the Board and new General Manager before she leaves. Ms. Jameson reported that job openings have been difficult to fill, and staff is evaluating changing various positions from part-time to full-time. The impact on the budget will be minimal and staff will discuss the impact at the mid-year review. She also informed the Board that Liability and Workers' Compensation information has been sent to Special District Risk Management Authority (SDRMA) and a local insurance broker and staff is awaiting proposals.

**B. Capital Improvement Projects**

Planning and Construction Director Steph Thisius-Sanders reported that the CIP workshop is scheduled for the January Board Meeting. She also hopes to have the Polo Dog Park concept available.

**C. Financial**

Finance Director Wayne McArthur reported that staff is continuing work on the audit. Mr. McArthur also informed the board that the state controller's office has requested the District's year end reports.

**D. Personnel**

Human Resource Director Esther Grijalva reported that staff is working on the minimum wage increase that will become effective on January 1, 2023. She informed the Board that the District hired a recreation supervisor and a recreation specialist. Ms. Grijalva also thanked Board Member Brooks Douglass for attending the staff Christmas and General Manager Monya Jameson's retirement party. The event was well attended and all in attendance had a great time.

**E. Parks Division**

Superintendent of Park and Facilities Mike Evans shared pictures of the gym floor recoats, the Greenacres Pool replaster, and the Riverview store front project. Mr. Evans also reported that the LED path lighting at Rasmussen is complete and park staff completed the infield rehabilitation project on the Fruitvale Norris baseball diamonds.

**F. Recreation and Community Services**

Superintendent of Recreation and Community Services Jasmin LoBasso reported that the forty ninth annual Christmas Parade went well. This year was the first time the parade was live streamed, and staff received positive feedback. Ms. LoBasso informed the Board that the District has secured a segment with KERO and now has regular coverage with three stations. She also reported that the new Digital Content Specialist has created high and wonderful engagement on social media.

**G. Training**

Reports Received and Filed.

**8. CORRESPONDENCE**

Chairperson Steve Ruetters shared correspondence from California Association of Recreation and Park Districts (CARPD) regarding a Board Member Orientation on January 5, 2023 via Zoom.

Chairperson Steve Ruetters presented General Manager Monya Jameson with a CARPD Resolution of Recognition for her contributions to the District. Mr. Ruetters thanked Ms. Jameson for her nine years of service.

**9. BOARD MEMBER COMMENTS**

Opportunity for the Board to comment on items not listed on the agenda

**BROOKS DOUGLASS** commented that General Manager Monya Jameson exudes kindness and has shown integrity through hard times and tough decisions.

**CRYSTAL MADDEN** commented that it has been a pleasure working with General Manager Monya Jameson and thanked her for having an open-door policy.

**JAMES NABORS** commented that General Manager Monya Jameson will be missed and that former General Manager Dave McArthur would be proud of the work Ms. Jameson has carried on.

**STEVE RUETTIGERS** thanked General Manager Monya Jameson for her time spent leading the organization. Staff has done a great job in difficult times. He is confident that staff will be a great support for the new General Manager.

**JENIFER VANALSTEIN** commented that the District is ran well and the new General Manager will have big shoes to fill. She also reported that she has seen a bigger presence in social media and an uptick in media coverage for the District and staff is doing a great job.

**10. EXECUTIVE SESSION**

**The Board of Directors entered into Executive Session at 6:17 P.M. for the following discussions:**

- A. Discussion RE Personnel Matters (Interim General Manager Appointment)– Government Code 54957**

**The Board Reconvened from Executive Session at 6:29 P.M.**


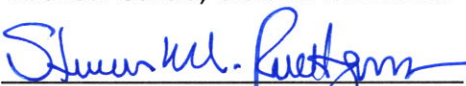
- A. Discussion RE Personnel Matters (Interim General Manager Appointment)– Government Code 54957**  
The Board appointed Wayne McArthur as Interim General Manager.

**H. ADJOURNMENT**

The meeting was adjourned at 6:30 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on January 23, 2023.

Minutes to be approved at Board Meeting held on January 23, 2023

  
Wayne McArthur, Interim General Manager

  
Racheal Garcia, Clerk of the Board  
  
Steve Ruettgers Chairperson